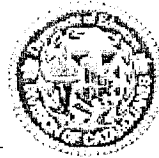




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Vigan, Catanduanes



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MEMORANDUM

TO : Chiefs, Curriculum Implementation Division (CID) &
School Governance & Operation Division (SGOD)
Education Program Supervisors/Specialists
Public Schools District Supervisors
Senior Education Program Specialists
Program Development Officers,
Elementary and Secondary School Heads
Unit Heads (Division Office)

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: 2nd Regular Division MANCOM Meeting

DATE : April 18, 2016

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1. Please be informed that the Second Regular Division MANCOM Meeting shall be on April 26, 2016 at 8:00 o'clock in the morning at San Andres Vocational School, San Andres, Catanduanes.
2. The following agenda shall be discussed:
 - a. Opening of Classes for School Year 2016-2017
 - b. Updates on Senior High School
 - c. Mass Training of Teachers
 - d. Brigada Eskwela
 - e. DepEd Issuances
 - f. Others
3. The participants are: Chiefs, Curriculum Implementation Division (CID) & School Governance & Operation Division (SGOD), Education Program Supervisors/Specialists, Public Schools District Supervisors, Senior Education Program Specialists, Program Development Officers, Elementary and Secondary School Heads and Unit Heads (Division Office). 100% attendance is requested.
4. The registration fee of Php 250.00 and traveling expenses are chargeable against local/MOOE funds subject to usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay said amount, to other secondary schools and elementary schools which are connected with the Schools Division Office, it will be deducted from their MOOE.
5. For information, guidance and compliance.