



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V (Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
Virac, Catanduanes

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**MEMORANDUM**

**TO :** Chiefs, Curriculum Implementation Division (CID) &  
School Governance & Operation Division (SGOD)  
Education Program Supervisors  
Public Schools District Supervisors  
Senior Education Program Specialists &  
Education Program Specialists  
Program Development Officers  
Elementary and Secondary School Heads  
Unit Heads (Division Office)

**RELEASED**

DepEd, Division Office of Catanduanes

RECORDS SECTION

Date MAY 24 2018

Time: 1:50 PM

Initial/Signature: [Signature]

**FROM :** *for* *[Signature]* **SOCORRO V. DELA ROSA, CESO VI**  
Schools Division Superintendent

**SUBJECT:** 2<sup>nd</sup> REGULAR DIVISION MANCOM MEETING

**DATE :** May 24, 2018

1. In preparation for the opening of classes for School Year 2018-2019, the 2<sup>nd</sup> Regular Division Management Committee Meeting (MANCOM) shall be held on May 30, 2018 at 8: 00 o'clock in the morning at Supang- Datag National High School, Caramoran, Catanduanes.
2. The following agenda shall be discussed:
  - a) Recent DepEd issuances
  - b) Brigada Eskwela
  - c) OBE- Oplan Balik- Eskwela
  - d) Revisit other DepEd Order/ Memo
    - **DepEd Order No. 9, s. 2005** Instituting Measures to Increase Engaged Time-on-Task and Ensuring Compliance Therewith
    - **DepEd Memo No. 143, s. 2016** Reiteration of the No Collection Policy from the Parents-Teachers Association
  - e) Updates
  - f) Others
3. The participants are: Chiefs, Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialists, Public Schools District Supervisors, Senior Education Program Specialists, Program Development Officers, Elementary and Secondary School Heads and Unit Heads (Division Office). Everyone is expected to be at the venue on or before 8: 00 AM.
4. A registration of Php 350.00 shall be charged to each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/ MOOE funds subject to the usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with SDO, said amount shall be deducted from their MOOE.
5. For information, guidance and compliance.