MEMORANDUM

TO: CID & SGOD Chiefs
   Education Program Supervisors
   Public Schools District Supervisors
   SDO Section Heads
   Elementary and Secondary School Heads
   All other concerned

FROM: SOCORRO V. DELA ROSA, CESO VI
   Schools Division Superintendent

DATE: March 23, 2017

SUBJECT: ACCESSING AND UPDATING THE CONTENTS OF SCHOOLS DIVISION OFFICE WEBSITE (www.depedrovcatanduanes.com)

DATE: May 26, 2017

One way of disseminating official communication to the field is through the use of technology. In order for our schools division office website to be more informative and effective, you are hereby advised to access and update the contents of designated section page(s) at www.depedrovcatanduanes.com.

Further, if there are division memorandum, issuances and other important information within your area/section/school that needs to be disseminated to the field, you are encouraged to coordinate with SDO-IT section c/o Jennifer B. Metica (ITO-I) for posting to the said website. Please provide us also your updated contact numbers (preferably Smart, Sun & TNT) for inclusion in the Smart Infocast contacts which will be used by this office for free text messages which will be sent to concerned SDO staff/personnel especially those schools without internet access but with smart mobile signal.

For information, guidance and compliance.