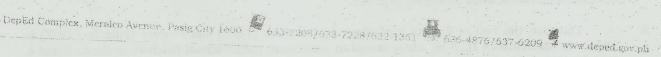
16 JUL 2015

DepEd MEMORANDUM **75** , s. 2015

ADMINISTRATION OF NATIONAL CAREER ASSESSMENT EXAMINATION (NCAE) AND TEST OF ENGLISH PROFICIENCY FOR TEACHERS (TEPT) AND PROCESS SKILLS TEST (PST) IN SCIENCE AND MATHEMATICS FOR THE SCHOOL YEAR (SY) 2015-2016

Undersecretaries Assistant Secretaries Bureau Directors Directors of Services, Centers and Heads of Units Regional Directors Schools Division Superintendents Heads, Public and Private Secondary Schools All Others Concerned

- The Department of Education (DepEd), through the National Education Testing and Research Center (NETRC) with the assistance of schools divisions, and public and private secondary school personnel, shall administer the School Year (SY) 2015-2016 National Career Assessment Examination (NCAE) to Grade 9 students on August 26, 2015 (Wednesday) in all public high schools and in private secondary schools with a DepEd permit to operate or government recognition as indicated in Enclosure Nos. 1 and 2. Paragraph & of DepEd Order No. 9, s. 2015 entitled School Calendar for School Year (SY) 2015-2016
- Likewise, the Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science and Mathematics shall be administered to Grades 5 and 6 public school teachers by cluster starting July 2015 until October 2015, on Saturdays and/or Sundays. The NETRC shall provide the dates, venues and clustering of regions.
- The NETRC's authorized forwarder/courier shall deliver the test materials at least two weeks before the test administration, except for the schools division offices (SDOs) of the National Capital Region (NCR), which shall be delivered five days before the test administration. The same forwarder/courier shall retrieve all the test materials one week after the conduct of the test. Hence, all SDOs are instructed to ensure that the test materials are ready for pick-up/retrieval by the authorized-
- 9. . In the conduct of the TEPT and PST, the Division Testing Coordinator (DTC) will serve as Chief Examiner, while the Education Supervisors and Elementary School Principals as Room Examiners. The teacher-examinees shall be given one day service credit as provided in DepEd Order No. 53, s. 2003 entitled Updated Guidelines on Grant of Vacation Service Credits to Teachers.



- Trivel expenses and allowable expenses shall be charged to NETRO Funds subject to the usual accounting and auditing rules and regulations:
- 6. Immediate dissentiation of this Mer torandum is desired.

BR. ARMIN A. LUISTRO FSC

References:

DepEd Order: (Nos. 9, s. 2015; 53, s. 2003)
DepEd Memorandum Nos. 153, a 2011 12 and 01, s. 2012
78, s. 2014 222 and 111 s. 2015

To be indicated in the <u>Perpetual Index</u> under the ioliowing subjects:

CONFERENCE EXAMINATIONS

SCHOOLS

R:Alma/ DM administration of the July 1854v, 1991 per 0368-June 18/26/July 7, 2015



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac Catanguanes



Memorandum To:

Chief Education Program Supervisors Education Program Supervisors Public Schools District Supervisors Elementary and Secondary School Heads

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- 1. Pursuant to the attached DepEd Memorandum No. 75, s. 2015, National Career Assessment Examination (NCAE) for School Year 2015-2016 shall be administered to Grade 9 students of public and recognized private schools on August 26, 2015.
- 2. Likewise, the Test of English Proficiency for Teachers (TEPT) and Process Skills Test (PST) in Science in Mathematics shall be administered to permanent public school teachers in Grade 5 and 6. Actual number of permanent grade 5 and grade 6 teachers in every elementary school shall be submitted to this office c/o The Division Testing Coordinator on or before August 3, 2015. These data must be consolidated by school and be submitted by district.
- 3. Preferential attention on the submission of the number of teacher concerned is enjoined.
- 4. For immediate dissemination and compliance to this memorandum is desired.

NYMPHA D. GUEMO
Assistant Schools Division Superintendent
Officer-In Charge