



Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac



MEMORANDUM

TO: SDO Staff and Personnel
Public Schools District Supervisors
Administrative Officers of Implementing Units

FROM: **DR. NYMPHA D. GUEMO**
Asst. Schools Division Superintendent
Officer In-Charge

SUBJECT: **"Assist Meeting" on PRIME-HRM**

DATE: August 13, 2015

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Relative to the Civil Service Commission's "Program to Institutionalize Meritocracy and Excellence in Human Resource Management" (PRIME-HRM) which aims to elevate public sector human resource management to a level of excellence, a one- day "Assist Meeting" with Dir. Maria Guia B. Garcia , CSC Field office will be conducted on August 17, 2015 starting 8:00 o'clock in the morning at Division Office Conference Hall C.

The participants to this meeting are the following:

1. Administrative Officers IV of Implementing Units- Secondary Schools)
2. PSDS
3. SGOD Chief and Staff
4. CID Chief and Staff
5. SDO Personnel Staff
6. SDO Section Heads

Please come on time.

For your information and guidance.