MEMORANDUM

TO: CID & SGOD Chiefs
SDO Section/Unit Heads
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads Concerned
Designated School ICT Coordinators Concerned
All other Concerned

FROM: SOCORRO V. DE LA ROSA, CESO V
Schools Division Superintendent

SUBJECT: CENTER MANAGER TRAINING (Tech4Ed Project)

DATE: June 6, 2019

The Department of Information and Communications Technology (DICT) will conduct a Center Manager Training on June 13-14, 2019 at CICT Computer Laboratory, Catanduanes State University, Virac, Catanduanes in connection with their Tech4Ed Project to schools with Tech4Ed Centers and with internet access, to wit:

1. Baras Rural Development High School
2. Bato Rural Development High School
3. Gigmoto Rural Development High School
4. San Miguel Rural Development High School
5. Viga Rural Development High School
6. Catanduanes National High School
7. Antipolo National High School
8. SDO – IT & Division Library Hub
9. Cabugao Integrated School
10. Panganiban National High School (CAIC)
11. Panganiban National High School
12. Caramoran Rural Development High School
13. San Andres Vocational School
14. Hawan National High School
15. Pandan School of Arts and Trades
16. Licitin Integrated School
17. Palta National High School
18. Calatagan High School
19. Mabato National High School
20. Dororian National High School
21. Codon NHS
22. Codon ES
23. San Miguel CES
24. Pandan CES
25. Calatagan ES

In line with this, you are hereby advised to send one(1) of your Teacher/Staff preferably School ICT Coordinators who attended already the previous CMT last October 11-12, 2016 except for numbers 21 to 25 Schools who will send two(2) participants. Said participants will be trained and updated on how to handle the daily operations of the centers in their respective schools/office. This training have limited slots only and you are required to register and confirm your attendance online thru the link: http://deped.inv/CMTTech4Ed2019 until June 10, 2019.

No registration fee will be collected and meals will be provided by DICT, while travel and other incidental expenses of the participants shall be charged against local funds/MDOE subject to the usual accounting and auditing rules and regulation.

For information, guidance and compliance.