MEMORANDUM

TO : SECONDARY SCHOOL HEADS

FROM : SOCORRO V. DELA ROSA, CESO VI
       Schools Division Superintendent

SUBJECT : Call for 2019 Undergraduate Scholarship

DATE : August 29, 2018

1. The Science Education Institute of Science and Technology is Search of Undergraduate Scholarship for 2019 in line with the government thrust in providing quality tertiary education to underprivileged but deserving students.

2. In line with this, interested Senior High School graduating students belonging to top five percent (5%) of the Non-STEM and all interested graduating students belong to STEM strand are enjoined to submit accomplished application form and comply the required documents. see attached.

3. For information, immediate dissemination and Compliance.
Republic of the Philippines
DEPARTMENT OF SCIENCE AND TECHNOLOGY
Regional Office No. V

OFFICE OF THE REGIONAL DIRECTOR
02 August 2018

DR. GILBERT T. SADSA
Director III and
Office-In-Charge
Department of Education V
Rawis, Legazpi City

Ref. No.: 18-0802-061

Dear Dr. Sadsad:

The Science Education Institute of the Department of Science and Technology is again announcing the availability of the 2019 Undergraduate Scholarships in line with the government thrusts in providing quality tertiary education to underprivileged but deserving students. The program is for senior high school graduating class belonging to top five percent (5%) of the Non-STEM strand and all interested graduating students belonging to STEM strand.

May we request assistance from your office through issuance of DepEd Memorandum to division superintendents/district supervisors to disseminate the enclosed application forms for free to public and private schools offering senior high school.

To be eligible for the scholarship examination on 21 October 2018 (Sunday) at designated testing centers, applicant must fully accomplish the application form and comply with the following documentary requirements listed in the application form and brochure:

1. Clear photocopy of Birth Certificate;
2. Clear photocopy of 2017 Income Tax Return (ITR)/W2 if parents are employed or own business/Employment Contract for OFW or Original copy of BIR Certification of Tax Exemption/Municipal/Barangay Certification of Non-Employment if parents are unemployed or no fixed income;
3. Clear photocopy of April, May and June 2018 electric bills;
4. Two (2) pieces 1"x1" picture; and
5. Affidavit of Guardianship, if with legal guardian

Accomplished forms and requirements shall be placed in a long brown envelope labeled (detachable label found at the bottom of the brochure) with the name of applicant at the upper left hand corner and filed at DOST Region V, Rawis, Legazpi City or Provincial Science and Technology Centers not later than 31 August 2018. May we also suggest for the Guidance Counselor from schools with large number of applicants to facilitate the filing of scholarship applications to prevent the students from leaving the school premises while their classes are still on-going.

Thank you and looking forward to more successful partnership through science and technology

Very truly yours,

TOMAS B. BRINAS, CESO III
Regional Director

cc: The Division Superintendents

Postal Address: Regional Center Site
Rawis, Legazpi City
4500, Philippines
URL: http://region5.dost.gov.ph

Trunklines: (052) 482-1050, 482-0376
ORD Telex (052) 482-0534 (BAYANTEL) and (052) 742-0911 (PLDT)
Scholarship Telex: (052) 482-0745; Technical Telex: (052) 482-0910
E-mail address: dsoi_ro5@yahoo.com/dsoi_ro5@dost.gov.ph
## FORM A – PERSONAL INFORMATION

**Instruction:** Write clearly in the box provided or check the box for the appropriate answer. Avoid erasures. For any erasure, the applicant should countersign the item corrected along the page margin. PLEASE ANSWER ALL ITEMS.

### I. PERSONAL DATA

**Name of Applicant (Last Name, First Name, Middle Name, Suffix Name):**

**Date of Birth (MM/DD/YYYY):**

**Place of Birth:**

**Number of Children in the Family:**

**Sex:**  
- [ ] Male  
- [ ] Female  

**Mobile Phone No.:**

**Email address:**

**Citizenship:**

**Permanent Address (House/Unit No., Street, Lot/Bldk, Village/Barangay):**

**City/Municipality:**

**Province:**

**Zipcode:**

**District:**

**Type of School:**  
- [ ] Regular Public HS  
- [ ] Science HS  
- [ ] Private HS  
- [ ] University/College-based Senior HS

**Name of School:**

**Address of School:**

**Tuition and Other School Fees Paid In a Private High School:**

**Senior High School Strand:**  
- [ ] STEM  
- [ ] NON-STEM

**Do you have dual citizenship?**  
- [ ] Yes  
- [ ] No

**If yes, please specify:**

**Have you been issued a passport?**  
- [ ] Yes  
- [ ] No

**If yes, write the Passport No.:**

**Are you a beneficiary of the Department of Social Welfare and Development (DSWD) Listahanan 2.0?**  
- [ ] Yes  
- [ ] No

**Annual Gross Income (In pesos, taxable and non-taxable):**

**If self-employed, declare 2017 Annual Gross Income:**

**Is your household included in the DSWD Listahanan Program (4Ps)?**  
- [ ] Yes  
- [ ] No

**Legal Guardian (To be accomplished ONLY by those whose parents are deceased, working abroad, etc. should submit affidavit of guardianship):**

**Father**

**Mother**

### II. FAMILY DATA

**Name**

**Highest Educational Attainment**

**Occupation (please specify)**

**Name of Employer**

**Employer Address**

**2017 Annual Gross Income**

**If self-employed, declare 2017 Annual Gross Income**

**Is your household included in the DSWD Listahanan Program (4Ps)?**  
- [ ] Yes  
- [ ] No

**Is your family a beneficiary of the DSWD’s Pantawid Pamilyang Pilipino Program (4Ps)?**  
- [ ] Yes  
- [ ] No

### III. SCHOLARSHIP INTENTIONS DATA

Check appropriate box for scholarship program applied for:

- [ ] RA 7887 SCIENCE AND TECHNOLOGY SCHOLARSHIP

For applicant who belongs to a family whose socio-economic status does not exceed the set values of ALL the identified indicators as determined by DSWD, DOST and SDEI.
# Household Information Questionnaire (HIQ)

**I. Household Profile**

Profile of household members (Please include only the parents, applicant and applicant's siblings who are single, age 21 and below, live under the same roof and share in common food.) / (Halang mga magulang, aplikante at mga kapwa ng aplikante na wala ang eeswa, may edad 21 pekaba, kasalukuyang nakatira sa baha at kasama sa inhahang pagikain.)

<table>
<thead>
<tr>
<th>Name (Put Household Head as first in the list: include name of applicant)</th>
<th>Relationship to Applicant</th>
<th>Age</th>
<th>Civil Status (See codes below)</th>
<th>Highest Educational Attainment (Specify grade, year or degree)</th>
<th>Grade or Year Attending if Currently in School</th>
<th>Occupation of Working Household Member</th>
<th>Class of Worker (See codes below)</th>
<th>Gross Income for the Year 2017 (in pesos)</th>
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</table>

*Household head usually provides the chief source of income for the family. He or she is responsible for the organization and care of the household or the person who is regarded as such by the members of the household.*

**II. Financial Contribution**

If both parents are unemployed, do you have any relatives other than those in the profile of household members (whether here or abroad) who contribute in meeting your family and school expenses? □Yes □No

<table>
<thead>
<tr>
<th>Purpose of Financial Contribution (e.g. educational assistance)</th>
<th>Relationship of Contributor to Applicant (e.g. brother who is an OFW)</th>
<th>Frequency of Contribution (see codes below)</th>
<th>Annual Contribution (in pesos)</th>
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</table>

**III. Other Household Information**

Electric Consumption for the last Three Months:

<table>
<thead>
<tr>
<th>Month 1: kwh</th>
<th>Month 2: kwh</th>
<th>Month 3: kwh</th>
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**CERTIFICATE OF ELECTRIC SHARING**

This is to certify that ________ families are sharing in the payment of electric bills under the name of ________

(No. of families sharing) with address: ________

They are paying the following amount:

<table>
<thead>
<tr>
<th>Name of Family Heads*</th>
<th>Amount (in pesos)</th>
<th>Signature of Family Heads</th>
</tr>
</thead>
<tbody>
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<td>1.</td>
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</table>

*Indicate in the first number the name of applicant's parent.

Printed Name & Signature of Barangay Official Date: ________
III. OTHER HOUSEHOLD INFORMATION (Continuation)

Ownership of the housing unit:
- [ ] Owned, Fully Paid
- [ ] Rented
- [ ] Others, pls. specify

If rented, how much is the monthly rental?

If amortized, how much is the monthly amortization?

Does your family own agricultural land or non-residential land? [ ] Yes [ ] No

If yes, what is the lot area in square meters? [ ]

Does your family own vehicle/s? [ ] Yes [ ] No

<table>
<thead>
<tr>
<th>Type</th>
<th>No. of working units</th>
<th>Year Model (ex. 2000, 2008)</th>
<th>Make (ex. Honda, Suzuki, Toyota)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tricycle</td>
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<tr>
<td>Passenger vehicle (e.g. Jeepney, Van, etc.)</td>
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<tr>
<td>Car/AUV/SUV</td>
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<tr>
<td>Truck/Bus</td>
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</tbody>
</table>

PARENT/LEGAL GUARDIAN CONTACT INFORMATION

Permanent Address (House/Unit No., Street, Lot/Block, Village/Barangay): [ ]

Landline Phone No.: [ ]

Mobile Phone No.: [ ]

City/Municipality: [ ]

Province: [ ]

Zipcode: [ ]

District: [ ]

Email address: [ ]

SIGNED DECLARATION BY APPLICANT AND THE PARENTS/LEGAL GUARDIAN:

I/we hereby certify to the truthfulness and completeness of information provided. Any misinformation or withholding of information will automatically disqualify my/our son/daughter from the DOST-SEI Science and Technology Undergraduate Scholarship Program. I/we are also willing to refund all the financial benefits received plus the appropriate interest if such misinformation is discovered after my/our child accepted the award.

In connection with this application for scholarship, I/we hereby authorize the DOST-SEI designated representative to conduct a background check on the family's socio-economic status and to visit our family dwelling.

Moreover, I/we hereby express my/our consent for the Science Education Institute of the Department of Science and Technology (SEI-DOST) to collect, record, organize, update or modify, retrieve, consult, use, consolidate, block, erase or destroy my personal data as part of my/our information. I/we hereby affirm my/our right to be informed, object to processing, access and rectify, suspend or withdraw my/our personal data, and be indemnified in case of damages pursuant to the provisions of the Republic Act No. 10175 of the Philippines, Data Privacy Act of 2012 and its corresponding Implementing Rules and Regulations.

Applicant's Signature [ ]

Date Signed [ ]

Father's Signature [ ]

Or Mother's Signature [ ]

Or Legal Guardian's Signature [ ]

Over Printed name [ ]

For DOST SEI/RO Staff use only: Checklist of Documents Submitted

- [ ] Form A – Personal Information
- [ ] Form B – Household Information Questionnaire (for RA 7687 Applicants only)
- [ ] Form C – Certificate of Good Moral Character
- [ ] Form D1 – Principal's Certification (For Applicant from the STEM Strand)
- [ ] Form D2 – Principal's Certification (For Applicant from the NON-STEM Strand)
- [ ] Form E – Applicant's Certification (If graduated from senior high school)
- [ ] Form F – Parent's Certification (If no pending application for immigration)
- [ ] Form G – Certificate of Residency (For RA 7687 Applicants only)
- [ ] Two recent (1" x 1") pictures
- [ ] Photocopy of Birth Certificate
- [ ] Parents' 2017 Income Tax Return / W2 / Employment Contract for OFW / BIR Certificate of Exemption for Filing of ITR / Municipal or Barangay Certificate of Indigency (for RA 7687 Applicants only)
- [ ] Electric Bills for 3 consecutive months in 2018 (for RA 7687 Applicants only)
- [ ] Affidavit of guardianship (If with legal guardian)
- [ ] Certificate of scholarship in high school (If applicable)
- [ ] High School Statement of Account (If applicable)
- [ ] Others:

THIS APPLICATION FORM AND ATTACHED DOCUMENTS WERE VERIFIED FOR COMPLETENESS BY:

Printed Name/Signature [ ]

Date of Review of Documents: [ ]

Date of Return of Applicant: [ ]

Remarks: [ ]
FORM D1 — PRINCIPAL’S CERTIFICATION (For Applicant from the STEM Strand)

TO WHOM IT MAY CONCERN:

This is to certify that ____________________________ (Name of Applicant) has consistently maintained good moral character, there having no disciplinary action taken against him/her as of the date of application.

Date:

Printed Name & Signature of Principal/Guidance Counselor:

NOTE: Failure to maintain good moral character before the award of the scholarship shall cause forfeiture thereof. DOST-SEI may require another certification before the signing of the Scholarship Agreement should the applicant qualify.

FORM D2 — PRINCIPAL’S CERTIFICATION (For Applicant from the NON-STEM Strand)

TO WHOM IT MAY CONCERN:

This is to certify that ____________________________ (Name of Applicant) is a candidate for the Grade 12 graduation under the NON-STEM Strand of the ____________________________ (Name of School/Address) for the SY 2018-2019.

Date:

Printed Name & Signature of Principal:

NOTE: Please certify based on applicant’s academic standing as of grade 11 (i.e., top 5% of his/her class)

FORM E — APPLICANT’S CERTIFICATION

(In case applicant has already graduated from senior high school)

TO WHOM IT MAY CONCERN:

This is to certify that the undersigned has not taken any previous DOST-SEI Undergraduate Scholarship Examination and has not earned any post-secondary or undergraduate units.

Attested by:

Printed Name & Signature of Parent or Guardian

Date:

Printed Name & Signature of Applicant

FORM F — PARENT’S CERTIFICATION

This is to certify that my son/daughter, ____________________________ (Name of Applicant) has no pending application for immigration to the USA or any other country.

Date:

Printed Name & Signature of Parent

FORM G — CERTIFICATE OF RESIDENCY (For RA 7687 Applicants only)

TO WHOM IT MAY CONCERN:

This is to certify that ____________________________ (Name of Applicant) is a bonafide resident of ____________________________ (Permanent Address) for not less than 4 years.
### S&T Programs Covered Under the DOST-SEI

#### Undergraduate Scholarships

<table>
<thead>
<tr>
<th>Aeronautical Engineering</th>
<th>Chemistry</th>
<th>Industrial Management Engineering &amp; Information Technology²</th>
<th>Metallurgical Engineering</th>
</tr>
</thead>
<tbody>
<tr>
<td>Aerospace Engineering</td>
<td>Chemistry with Applied Computer Systems</td>
<td>Industrial Pharmacy</td>
<td>Meteorology</td>
</tr>
<tr>
<td>Agribusiness Management</td>
<td>Chemistry with Materials Science and Engineering</td>
<td>Information and Communications Technology</td>
<td>Microbiology</td>
</tr>
<tr>
<td>Agricultural and Biosystems Engineering</td>
<td>Civil Engineering</td>
<td>Information System</td>
<td>Mining Engineering</td>
</tr>
<tr>
<td>Agricultural Biotechnology</td>
<td>Community Nutrition</td>
<td>Information Technology</td>
<td>Molecular Biology &amp; Biotechnology</td>
</tr>
<tr>
<td>Agricultural Chemistry</td>
<td>Computer Engineering</td>
<td>Information Technology Systems</td>
<td>Nutrition</td>
</tr>
<tr>
<td>Agricultural Economics</td>
<td>Computer Science</td>
<td>Instrumentation and Control Eng.</td>
<td>Nutrition and Dietetics</td>
</tr>
<tr>
<td>Agricultural Engineering</td>
<td>Doctor of Veterinary Medicine</td>
<td>Life Sciences</td>
<td>Packaging Engineering</td>
</tr>
<tr>
<td>Agricultural Technology</td>
<td>Electrical Engineering</td>
<td>Manufacturing Engineering</td>
<td>Petroleum Engineering</td>
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<tr>
<td>Agriculture</td>
<td>Electronics and Communications Engineering/Electronics Engineering</td>
<td>Manufacturing Engineering-Management-Biomedical Engineering¹</td>
<td>Pharmacy (4-year program)</td>
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<tr>
<td>Animal Science</td>
<td>Environmental Science</td>
<td>Manufacturing Engineering-Management-Mechatronics and Robotics¹</td>
<td>Pharmacy major in Clinical Pharmacy (5-year program)</td>
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<tr>
<td>Applied Mathematics</td>
<td>Fisheries</td>
<td>Marine Sciences</td>
<td>Physics</td>
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<tr>
<td>Applied Physics</td>
<td>Food Technology</td>
<td>Marine Science</td>
<td>Psychology¹</td>
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<tr>
<td>Applied Physics with Applied Computer System</td>
<td>Forestry</td>
<td>Materials Engineering</td>
<td>Public Health</td>
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<tr>
<td>Applied Physics with Materials Science and Engineering</td>
<td>Geodetic Engineering</td>
<td>Mathematics</td>
<td>Science Teaching (Biology, Chemistry, Physics, Physical Science, Biology and Chemistry)</td>
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<tr>
<td>Applied Statistics</td>
<td>Geology</td>
<td>Mathematics and Science Teaching</td>
<td>Statistics</td>
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<td>Astronomy Technology</td>
<td>Geothermal Engineering</td>
<td>Mathematics Teaching</td>
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<tr>
<td>Biochemistry</td>
<td>Health Science</td>
<td>Mechanical Engineering</td>
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<td>Biology</td>
<td>Human Biology</td>
<td>Mechatronics Engineering</td>
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<td>Ceramics Engineering</td>
<td>Industrial Design</td>
<td>Medical Laboratory Science</td>
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<td>Chemical Engineering</td>
<td>Industrial Engineering</td>
<td>Medical Technology</td>
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### Instructions:
1. Make sure you have read the attached booklet about the DOST-SEI Undergraduate Scholarship Programs.
2. Submit the completed Application Form and all the required documents in the brown envelope.
3. Fill up the detachable label below for easy reference.
4. When your application is in order, you will be issued a receipt and a number.

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### Study Placement
- State Universities and Colleges (SUC)
- CHED-Identified Centers of Excellence (COE) or Centers of Development (COD) for the S&T Programs covered under the DOST-SEI Undergraduate Scholarships
- Institutions with FAAP Level III Accreditation

### Return Service Condition
Upon completion of the S&T program, the scholar-graduate shall return service in the country on a full-time basis, preferably in his/her home region and preferably in his/her field of specialization, for a minimum period equivalent to the length of time he/she enjoyed the scholarship.
October 22, 2018

Ank.. 3.2018

Date of Examination:

The applicants' name to appear on the

application form must be the same as the

name on their official identification. Failure to

provide the correct name will result in the

inability to process the application.

H. Seating / Finding Applicable

The applicants who have submitted their

application forms will be notified of their

seating arrangements via email at least one

week prior to the commencement of the

program.

G. Terms and Conditions

The terms and conditions of the program shall

be subject to the discretion of the program

administration.

F. Final Selection

The applicants will be notified of their

acceptance or rejection via email. Those who

are accepted will be required to submit the

required documents within the stipulated

deadline.

E. Selection Criteria

The criteria for selecting the applicants will be

based on their academic performance and

relevant experience.

D. Examination Coverage

The examination will cover the following:

- Mathematics
- Physics
- Chemistry
- English

C. Dates for Admission

- September 1, 2018
- October 1, 2018

B. Duration of Program

- 1 year

A. Eligibility

- Age: 18-25 years
- Minimum GPA: 2.5

Scholarship Programs

- RA 7677
- MERIT

General Criteria of Eligibility

- Good character and good conduct
- Identification with the values of the program
- Good academic standing
- Good attendance record