MEMORANDUM

TO: Chief Education Program Supervisor (CID & SGOD)
   Education Program Supervisors
   Public Schools District Supervisors
   Secondary School Heads

In connection with the holding of the 5th Division EsP Patribayan, this office is reminding all chairs, co-chairs and members of the different committees to report tomorrow, December 3, 2015 at 8:00 a.m. to the office of the EPS (GVITE) in order to finalize plans; prepare the needed materials and have the venue ready for the division activity at hand.

The concerned teachers/personnel include the following:

I. Program

   Chairman: Dr. Jesslyn T. Taway
   Co-Chair: Miss Florabel Tampilonuevo
   Members: Mrs. Maria Asuncion Posada
            Mrs. Linda Gianan
            Mrs. Aracel Magdaraog

II. Invitation (Guest/Board of Judges)

   Chairman: Mrs. Jovy Gianan
   Co-Chair: Mrs. Teresita Saldua
   Members: Mrs. Susana Dayawon
            Mrs. Salve Aquino
            Mrs. Nimfa Nazareno

III. Hall Preparation

   Chairman: Mr. Franklin Arcilla
   Co-Chair: Mr. Calvin Bueno
   Members: Mr. Charmaine Santelices
            Mr. Pedro Somido
            Mr. Rico Trollano
            Mr. Tito Fernandez

IV. Stage Decoration

   Chairman: Mrs. Teresita Tablate
   Co-Chair: Mrs. Miriam Tubalinal
   Members: Mrs. Crescencia Tesorero
            Mrs. Aurora Dasigan
            Mrs. Amelia Boridas
            Mr. Paulo de la Cruz

V. Certificates (Participation/ Recognition)
   Appreciation/Commendation/Appearance

   Chairman: Mrs. Amada Sarmiento
   Co-Chair: Mrs. Jane T. Tolledo
   Members: Mrs. Evelyn Romero
            Mrs. Belinda Aquino

VI. Awards/Token for Judges/Trophy

   Chairman: Mr. Celesmte Olarte
   Co-Chair: Mrs. Elaine Sorreda
   Members: Mrs. Filipina Levita
            Miss Rosie Osida

VII. Sounds/Music

   Chairman: Mr. Verne Robles
   Co-Chair: Mr. Ryan Idanan
   Members: Mr. Salvador Flores
            Mr. Edgar Magtangob
            Mr. Arnulfo Valerio

VIII. Snacks (Guests/Board of Judges/ Coaches/Comm. Chairs/Members

   Chairman: Mrs. Emma Tacorda
   Co-Chair: Mrs. Concepcion Santelices
   Members: Mrs. Elena Taroy
            Mrs. Bechayda Calisin
            Mrs. Marites Tojon
            Mrs. Josielyn Beraquit
IX. Registration/Ways and Means

Chairman: Mrs. Teresa Mendoza  
Co-Chair: Mrs. Jacqueline Tayo  
Members: Mrs. Cristina de Jesus  
         Mrs. Jane Marchete Jacobo

X. Documentation

Chairman: Mrs. Cheryl M. Tupue  
Co-Chair: Mrs. Analiza Ordiz  
Members: Mrs. Carol Arcilla  
         Mrs. Marice Padilla  
         Mrs. Ma. Dolor Zafe

Committees on Program, Certificate, and Awards should please bring laptop.

Travel and other expenses to be incurred relative to this activity shall be charged against the School MOOE/other school funds subject to the accounting and auditing rules and regulations.

For immediate dissemination and compliance.

NYMBAID. GUIMO  
Assistant Schools Division Superintendent  
Officer In-Charge