



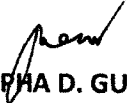
Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



November 29, 2015

MEMORANDUM

TO: SECONDARY SCHOOL HEADS CONCERNED

FROM:  **NYMPHA D. GUEMO**
Asst. Schools Division Superintendent
Officer In- Charge

SUBJECT : CONFERENCE

This Office has requested an allocation from the Provincial LSB thru Special Education Fund a Financial Assistance for the schools that are to implement Senior High School this SY 2016-2017 in the amount of two million pesos (P 2,000,000.00) to be divided among the thirty- two (32) Senior High School implementers.

In this connection, please report to the SDO Conference Hall on December 7, 2015 at 1:00 o'clock in the afternoon and bring along with you a draft Work Financial Plan for the sixty- two thousand five hundred (P62,500) allocation each school. The amount shall be spent for the procurement of tools, devices and other materials but not equipment for use in the Senior High School program.

For information and guidance.