

RELEASED



Republic of the Philippines
Department of Education
Region V (Bicol)

SCHOOLS DIVISION OFFICE OF CATANDUANES
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DepEd, Division of Catanduanes

RECORDS SECTION

MAR 29 2019

3:45 P.M.

Signature: *[Handwritten Signature]*

MEMORANDUM

TO: Designated School ICT Coordinators
(Elementary and Secondary Schools)

FROM: *[Handwritten Signature]*
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT: Conference of Designated School ICT Coordinators

DATE: March 29, 2019

Please be informed that there will be a conference of designated ICT Coordinators on **April 6, 2019 (8:00 am – 5:00 pm)** at SDO Lobby to discuss the following:

2. DCP/DICP matters
3. DepEd IS Concerns (Deped Email Account, EHRIS, Workplace & WorkChat by Facebook)
4. IT related submission of reports
5. Other matters

Travel, meals and other incidental expenses relative to this activity shall be charged to MOOE subject to the usual accounting and auditing rules and regulations. Since April 6, 2019 falls on Saturday, participants are entitled of one(1) day Service Credits and Compensatory Overtime Credit per CSC & DBM Joint Circular No. 2 s. 2014.

For information, guidance and compliance.