MEMORANDUM

To: Public Schools District Supervisors  
District ALS Coordinators

From: NYMPHA D. GUEMO  
OIC, Schools Division Superintendent

Subject: CONFERENCE OF DISTRICT ALS COORDINATORS

Date: January 4, 2016

Please be informed that there will be an emergency conference of all District ALS Coordinators on January 8, 2016, Friday, 8:00 a.m. at the Division ALS Office.

Agenda:
1. 2015 A & E Test
2. Status of Programs and Projects
3. 2016 National Literacy Award
4. Literacy Mapping  
   Submission of the Data
5. 13th ALS Encampment
6. Division Enhancement Training for ALS Implementers
7. Other matters

Please bring required and due reports.
- Documents for Transportation/Teaching Aids Allowance
- MIS 001/002/003 for CY 2016
- MIS 001 (Template for Total Population prioritizing the 2016 Target Barangays)
- ABOT ALAM new template for 3 tracks with color coding
- Performance Target
- Action Plan
- Work & Teaching Load
- Itinerary of Travel –January 2016
- Others

NO PROXY IS ALLOWED.

For information and compliance.