



RELEASED

Received, Division of Catanduanes
RECORDS SECTION
Date FEB 15 2018
Time 1:23 P.M.
Initial/Signature: [Signature]

Memorandum To : SDO Chiefs (CID/SGOD)
Public Schools District Supervisor
Secondary School Heads
Secondary Schools NDEP Coordinators

FROM : *[Signature]*
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent *[Signature]*

SUBJECT : **COORDINATION MEETING OF NDEP SCHOOL COORDINATOR**

DATE : February 15, 2018

1. Pleas be informed that there will be a coordination meeting of all Secondary Schools NDEP Coordinators on February 22, 2018 at 1:00PM-5:00PM SDO conference Hall A.
2. The Agenda of the Meeting:
 - Updates on DDB Training Schedules
 - Schedule of Elections of BKD Officers and NDEP Coordinators
 - Search For Best BKD Implementation For Secondary Schools SY: 2017-2018
 - Creation of Committees on the Launching of BKD Catanduanes Chapter
 - Other matters
3. Travel and other incidental expenses will be chargeable against local/ school funds subject to the usual accounting and auditing rules and regulation.
4. For immediate dissemination and compliance.