



Republic of the Philippines  
Department of Education  
Region V(Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph; catanduanesdvw15@deped.gov.ph  
Website: www.deped.gov.ph/catanduanes; www.sdo-catanduanes.gov.ph Tel No.: (052) 221-1201



**RELEASED**  
DepEd, Division Office - Catanduanes  
RECORDS SECTION  
Date: FEB 06 2017  
Time: 3:20 PM  
Signature: [Signature]

**MEMORANDUM**

**TO :** CID & SGOD Chiefs  
Education Program Supervisors  
Public Schools District Supervisors  
Secondary School Heads Concerned  
School ICT Coordinators Concerned  
School Property Custodians Concerned

**FROM :** *for* SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT :** DCP BATCH 38 INSTALLATION SCHEDULES

**DATE :** February 6, 2017

As per emailed information from the Procurement Assistant, United Nations Development Programme Philippines(UNDP), please be informed of the following dates/schedules:

Planned Install Date	Planned Training	Work Week	SHS School ID	Region	Province	Division	School Name	Installation Tool
3/9/2017	3/9/2017	23	343226	Region V	CATANDUANES	Catanduanes	Calatagan High School	IMAG/NET
3/13/2017	3/13/2017	24	343402	Region V	CATANDUANES	Catanduanes	Cabugao Integrated School	IMAG/NET
3/14/2017	3/14/2017	24	302073	Region V	CATANDUANES	Catanduanes	Baras Rural Development HS	IMAG/NET
3/15/2017	03/15/2017	24	343220	Region V	CATANDUANES	Catanduanes	San Miguel Rural DHS	IMAG/NET
3/16/2017	03/16/2017	24	343209	Region V	CATANDUANES	Catanduanes	Gigmoto Rural DHS	IMAG/NET
3/17/2017	03/17/2017	24	343215	Region V	CATANDUANES	Catanduanes	Panganiban NHS (CA/C Compound)	IMAG/NET
3/21/2017	03/21/2017	25	343208	Region V	CATANDUANES	Catanduanes	Tubil NHS	IMAG/NET
3/22/2017	03/22/2017	25	343218	Region V	CATANDUANES	Catanduanes	San Andres VS	IMAG/NET
			343198	Region V	CATANDUANES	Catanduanes	Bagamanoc Rural DHS	IMAG/NET
			343227	Region V	CATANDUANES	Catanduanes	Catanduanes NHS	IMAG/NET

(For Bagamanoc RDHS and CNHS: pls. coordinate your preferred schedule to Division ITO-I)

Be informed also of the following:

- # of Days to Install: 2-3 days
- Installation team will be at the school premises as early as 7 or 8am in order to start dismantling the pallets. We hope that a school staff (not necessarily the principal) can let them in at this time.
- Training Date: Usually second or third day of Installation
- Training Duration: 6 hours minimum
- Training Attendees: ICT Coordinator of the SHS school and other teachers the principal would like to include (no maximum number)

For queries, just visit the Division Information Technology Officer-I at SDO-IT Section.

For information, guidance and compliance.