MEMORANDUM

TO : Public School District Supervisors
Elementary & Secondary School Heads

FROM : SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : DepEd Computerization Program DCP Helpdesk Ticketing System

DATE : September 23, 2016

This is to inform all concerned that the implementation of the DepEd Computerization Program DCP Helpdesk Ticketing System developed to monitor the deployment and after-sales service performance of the DCP is already up and readily available for implementation.

For the Ticketing System to work, we need to register names and contact details (mobile number, email address-DepEd Email Account) of your designated School ICT Coordinators & Property Custodians whether DCP recipient or not. In this regard, please be advised to submit the said names on September 30, 2016 to Jennifer B. Metica, IT Officer-I or you can send it thru email (jennifer.metica@deped.gov.ph) for consolidation and submission to the Central Office on October 5, 2016.

For information, guidance and compliance.