



Republic of the Philippines  
Department of Education  
Region V (Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
Virac, Catanduanes

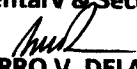
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RECEIVED  
SCHOOLS DIVISION OF CATANDUANES  
SEP 23 2016  
5:00 P.M.  
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**MEMORANDUM**

**TO :** Public School District Supervisors  
Elementary & Secondary School Heads

**FROM :**   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT :** DepEd Computerization Program DCP Helpdesk Ticketing System

**DATE :** September 23, 2016

This is to inform all concerned that the implementation of the **DepEd Computerization Program DCP Helpdesk Ticketing System** developed to monitor the deployment and aftersales service performance of the DCP is already up and readily available for implementation.

For the Ticketing System to work, we need to register names and contact details (*mobile number, email address-DepEd Email Account*) of your **designated School ICT Coordinators & Property Custodians** whether DCP recipient or not. In this regard, please be advised to submit the said names on **September 30, 2016** to **Jennifer B. Metica, IT Officer-I** or you can send it thru email ([jennifer.metica@deped.gov.ph](mailto:jennifer.metica@deped.gov.ph)) for consolidation and submission to the Central Office on **October 5, 2016**.

For information, guidance and compliance.