MEMORANDUM

TO: SDO Chiefs
    CID / SGOD Staff
    Section Chiefs
    Public Schools District Supervisors
    Elem & Secondary School Heads of Virac Districts

FROM: NYMPHA D. GUEMO
    Asst. Schools Division Superintendent
    Officer In-Charge

SUBJECT: DENR/ PENR TREE PLANTING ACTIVITY

In connection with the 115th Philippine Civil Service Anniversary, the Provincial Environment and Natural Resources Office is holding Tree Planting Activity on September 1, 2015. The DepEd, Catanduanes Division is assigned at Batag, Virac.

In view of this, you are hereby directed by this Office to attend the said activity and bring a planting tool. All participants are expected to be at the area, 6:30 in the morning.

For information and guidance.
MEMORANDUM:

TO : All Provincial/Municipal Officials/
National/Provincial/Municipal Heads of Offices & Employees
Government Owned and Controlled Corporations
Catanduanes State University
This Province

FROM : The Provincial Governor

SUBJECT : 115th Philippine Civil Service Anniversary (PCSA)

DATE : 19 August 2015

Memorandum Circular No. 09, 2015, traces the beginnings of the Philippine Civil Service to the enactment of Public Law No. 5, “An Act for the Establishment and Maintenance of our Efficient and Honest Civil Service in the Philippine Islands on September 19, 1990, marking this year as the 115th annual celebration.

This upcoming month-long celebration has been designed to encourage and inspired servant heroes with the theme:

“Kayang Kaya Mo, Lingkod Bayani!”

Spearheaded by the Catanduanes Council of Human Resources Mgt. Practitioners (CCHRMP) and the Catanduanes Association of Chiefs of Government Offices (CACGGO) in coordination with the Provincial Government and Civil Service Commission Provincial Field Office. All government offices/agencies in the province are enjoined to participate in the month-long celebration. The Kick-off Activities shall be simultaneous tree planting in every municipality.

Likewise, offices/agencies are enjoined to hang Philippine Civil Service Anniversary streamer infront of their buildings and offices for the duration of Celebration.

Please be guided accordingly.
**ADVISORY**
August 18, 2015

Tree Planting (Beach Forest) activities on September 1, 2015 at 7:00 A.M. in connection with the 115th Philippine Civil Service Anniversary Celebration.

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<td>PSA (NSO), Governor’s Office, ENRO</td>
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**FOR THE PENR OFFICER:**

MA. JULIET S. ARAOJO  
Chief, Management Services Division
CALENDAR OF ACTIVITIES
115th Civil Service Commission Anniversary

September 1, 2015 (Tuesday – Kick off)

1. Tree Planting & Nurturing Activity
   Simultaneous activity in every municipality support of the government's greening program.
   Each office agency will be assigned a lot.

   A report of said activities should be submitted to the Civil Service Commission Provincial Field Office – to include areas covered, number of trees planted, in a soft and hard copy.

September 3, 2015 – Awarding of livelihood assistance to persons with Disabilities (PWD) at the Provincial Lobby in coordination with DOLE.

September 4, 2015 – (Friday) HATAW - c/o Imelda Torrente/EBMC (CAPITOL GROUNDS - 4:00 PM)

September 5, 2015 – Family Day – a day of fun and relaxation for agency as one family. They can choose to have their own venue.

September 15, 2015 – Government Chorale Competition – Cultural Arts of the Philippines Catanduanes Division Chorale (DEPED)

September 17, 2015 – Seminar on Work Life Balance
   - An opportunity for workers in government to learn how to balance their work with their personal/family life.

September 29, 2015 – Gift Giving CACGO/Info Caravan

September 30, 2015 (Wednesday) 7:00 PM Plaza

   Fellowship Night
   - A night songs and dances, a way for every government workers to relax, display their talents and bonding moments.

Coordinating Office

Chairman:

LGU – San Andres - Mr. Jeremy Manlangit
   c/o Mayor Peter C. Cua

PGO Catanduanes - Mrs. Josefina B. Atutubo
   c/o Gov. Araceli B. Wong

Members:
   Catanduanes Human Resource Mgt. Practitioners (CCHRMP'S) Officers & Members
   Catanduanes Association of Chiefs of Government (CACGO) Officers and Members

Prepared by: 

JOSEFINA B. ATUTUBO