DIVISION MEMORANDUM
No. 129 S. 2015

CREATION OF BOTTOM – UP BUDGETING (BUB) TECHNICAL WORKING GROUP IN THE
SCHOOLS DIVISION OFFICE (SDO)

TO: Chiefs, CID and SGOD
    Education Program Supervisors
    Division Coordinators
    Section Heads/Unit Heads
    Public Schools District Supervisor
    Elementary and Secondary School Heads

1. DepEd Division of Catanduanes creates the Technical Working Group on the implementation of the BUB Projects:

   NYMPHA D. GUEMO - Chairman
   Asst. Schools Division Superintendent
   Officer – In – Charge

   MIGUEL C. OGALINOLA - Member
   Chief SGOD

   JOSEFA V. ZAFE - Member
   Chief CID

   MA. CIELO C. TUBALE - Member
   Admin. Officer V – Budget

   RODGER A. MATIENZO - Focal Person
   Engineer III
   (New Con, Repair and School Furniture)

   Municipal Focal Person

   BRENDA V. VILLAREY - ERLINDA BORBE - BELEN TAPAS
   PS District Supervisor    PS District Supervisor    PS District Supervisor
   Bagamanoc                Baras                        Bato

   EDGARDO VALENCIA - HENRY MARIN - CECILIA V. SONEJA
   PS District Supervisor    PS District Supervisor    PS District Supervisor
   Caramoran                Gigmoto                      Pandan

   JOSELITO RUIZ - MIGUELITO L. RODRIGUEZ - EDGAR RIMA
   PS District Supervisor    PS District Supervisor    PS District Supervisor
   Panganiban                San Andres                    San Miguel

   NIEVA D. TUIBEO - MEKLY GONZALES
   PS District Supervisor    PS District Supervisor
   Viga                        Virc

   RAQUEL M. PANSIYO - Permanent – Alternate to SDS in RNRAT
   Planning & Research

2. The functions of the SDO BUB – TWG are the following:
b. The Chairman and Co-chairman together with the designated BUB Coordinator shall attend Regional Poverty Reduction Action Team (RPRAT);

c. Provide Technical assistance and relevant data and information to the SDO BUB – TWG during formulation of LPRARs.

d. Consolidate, review and validate together with the SDO the submitted LPRAPs and forward to DILG – Provincial Office;

e. Inform and coordinate with SDO and LPRATs on the final and approved BUB projects as well as updates on its implementation;

f. Facilitate the implementation of BUB projects lodged in SDO;

g. Monitor the implementation of BUB projects implemented in SDO;

h. Validate the quarterly progress reports prepared by SDO and account the status of BUB Projects in the online reporting system; and

i. The secretariat shall set the meeting and documents discussion of the meetings and consolidated issues and concerns to BUB Project implementation.

3. For information and guidance.

NYMPHA D. GUIMO
Asst. Schools Division Superintendent Officer – In-Charge

To be included in the perpetual index
Under the following subjects:

TECHNICAL WORKING GROUP

BOTTOM-UP BUDGETING