



DepEd - Division Office of Catanduanes  
RECORDS SECTION

**RELEASED**

BY: *[Signature]* No: 006  
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Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

January 7, 2025

**DIVISION MEMORANDUM**  
No. 006 s. 2025

**HRMPSB SUB-COMMITTEE**

TO : Assistant Schools Division Superintendent  
SGOD & CID Chiefs and Personnel  
OSDS Heads and Personnel  
Elementary & Secondary School Heads/OICs  
School-based Teaching & Non-Teaching Personnel

1. Relative to Division Memorandum No. 513 s. 2024 titled "Acceptance of Application and Assessment for Non-Teaching Positions, and to expedite the filling up of vacant positions, the following are designated as HRMPSB Sub-Committee:

FIRST LEVEL POSITIONS- Administrative Aide VI (OSDS,OASDS, Personnel Section & SAVS) – Schedule of Assessment – January 8, 2025, SDO Hall A

Group 1	Group 2
Chairperson: DELFIN C. BONDAD, PSDS, OIC- Office of the ASDS	
Members: ROMEL G. PETAJEN Chief Education Supervisor  MARICHELE B. LLAVE Administrative Officer IV  MAYBELLE V. RUBIO School Principal III	Members: AROLINE T. BORJA Education Program Supervisor  EVA S. TOLENTINO Administrative Officer V  VIRGILIO J. MOLINA JR. Administrative Assistant III

SECOND LEVEL POSITIONS- Administrative Officer IV (Cash Section & Bato RDHS); School Principal I & School Principal II- Schedule of Assessment – January 8-9, 2025 SDO Hall A

Group 1	Group 2
Chairperson: DELFIN C. BONDAD, PSDS, OIC- Office of the ASDS	
Members: JEZRAHEL T. OMADTO Education Program Supervisor  CHERIE V. PEREZ Administrative Officer IV  ROMA ANGELEE A. SOLEYBAR Administrative Officer II	Members: GINA L. CUSTODIO Education Program Supervisor  NIÑO GERARD C. CENETA Education Program Supervisor  CAROL P. GIL Senior Education Program Specialist

2. The sub-committee shall assist the HRMPSB in the comparative assessment of applicants per Deped Order No. 7 s. 2023.

3. For information, guidance, and strict compliance.

*[Signature]*  
**CECILE C. FERRO CESO VI**  
Asst. Schools Division Superintendent  
OIC, Office of the Schools Division Superintendent



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