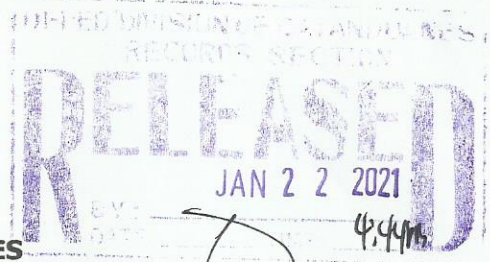





Republic of the Philippines
Department of Education
Region V – Bicol

SCHOOLS DIVISION OFFICE OF CATANDUANES



DIVISION MEMORANDUM
OSDS-ICTU-DM- 28

TO : Assistant Schools Division Superintendent
SDO Chiefs & Staffs
Education Program Supervisors
Public Schools District Supervisors
Principals, School Heads and Teachers-in-Charge
District/School ICT Coordinators
All other concerned

FROM :  **DANILO E. DESPI**
Schools Division Superintendent

SUBJECT : UTILIZATION OF DEPED PROVIDED ACCOUNTS TO TEACHERS AND LEARNERS(GMAIL, MICROSOFT 365 ACCOUNTS) AND PROMOTING DEPED VARIOUS LEARNING CHANNELS FOR DISTANCE AND BLENDED EDUCATION

DATE : January 22, 2021

As discussed during the meeting of Regional and Division Information Technology Officer held last **January 21, 2021**, the Office of the Director, Information and Communications Technology Service – Central Office) is encouraging the teachers and learners to utilize the DepEd provided accounts(Gmail and Microsoft 365) and to promote DepEd's various learning channels(DepEd TV, DepEd Commons, DepEd Learning Management System, DepEd Radio, DepEd TV Facebook, DepEd TV YouTube, DepEd Mobile App, etc.) that can be used for distance and blended education. Use of the said platforms must be expanded to accommodate the planned improvements for this year.

In relation to this, this Office would like to advise all School Heads to require their designated school ICT Coordinators to update and provide the complete data needed in the school Google Sheet(with 9 Sheets)shared to their respective Gmail -DepEd Email accounts for consolidation, submission and validation of ICTS-CO in-charge to check that all has an **ACTIVE** account until **January 29, 2021**. For inactive accounts, please provide us a letter request address to our Schools Division Superintendent signed by the concerned personnel and send thru email (ictunit.ctd@deped.gov.ph)

Further, all DepEd personnel-teachers & non-teaching, learners and schools were already provided said accounts that can be used for office tasks and in teaching-learning process. The admin account credentials for learners(Gmail/Microsoft 365) were already sent to the school accounts last October, 2020, while the LMS admin account credentials will be sent to school account until **January 25, 2021** for distribution and activation of said accounts to concern learners and teachers with the technical assistance of the designated school ICT Coordinators.

For your inquiries/questions, you may contact **CP # 09291383262** or e-mail at ictunit.ctd@deped.gov.ph or kindly contact and seek the assistance of your designated school ICT Coordinators.

For compliance and immediate action.



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