



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V - BICOL
TANGGAPANG PANSANGAY NG CATANDUANES

24 January 2025

DIVISION MEMORANDUM
No. 061, s. 2025

**GAWAD PARANGAL: 2024 DIVISION STAKEHOLDERS' RECOGNITION AND
AWARDING CEREMONIES**

TO: OIC-Assistant Schools Division Superintendent
Chief Education Supervisors, CID & SGOD
Public Schools District Supervisors
Elementary and Secondary School Heads
Program Management Team
District Partnerships Focal Persons
All Others Concerned

1. In line with the DepEd Memorandum No. 033, s. 2024 on the conduct of the Brigada Eskwela for School Year 2024-2025, and following the DepEd Order No. 021, s. 2023 on the implementing guidelines of the 2023 Brigada Eskwela, this Office, through the SGOD-Social Mobilization and Networking Unit will be hosting the **Gawad Parangal: 2024 Division Stakeholders' Recognition and Awarding Ceremonies** on **February 21, 2025, 2:00-5:00 p.m.** at Queen Maricel Inn, San Isidro Village, Virac, Catanduanes.

2. The theme for this year's ceremony, "*Uniting for Excellence: Partnering for Progress*", aims to honor and recognize the outstanding contributions of our partners and stakeholders in achieving the goals of Brigada Eskwela and in promoting the spirit of bayanihan and partnerships in the education sector.

3. The participants to this activity are the SDO's active education partners and stakeholders, selected SDO personnel, Public Schools District Supervisors and District Partnerships Focal Persons. All participants are expected to be in a semi-formal attire.

4. Enclosed are the following for reference:

- Enclosure No. 1 – Indicative Program of Activities
- Enclosure No. 2 – Program Management Team
- Enclosure No. 3 – List of Participants

5. Travel and other incidental expenses shall be charged against local funds/ School MOOE while the meals, venue and plaques shall be charged to the Building Partnerships and Linkages Program (BPLP) fund subject to the usual accounting and auditing rules and regulations.

6. For further details and attendance confirmation, you may contact the **SGOD-Social Mobilization and Networking Unit** at 0939-4513915 or email at socmob.ctd@deped.gov.ph.



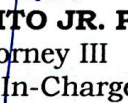
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7. For immediate dissemination, guidance, and compliance.

By Authority of the OIC-Schools Division Superintendent:


ATTY. NORLITO JR. P. AGUNDAY
Attorney III
Officer-In-Charge

Encl. : As stated
References : DepEd Order No. 021, s. 2023;
DepEd Memorandum No. 033, s. 2024

To be indicated in the Perpetual Index
under the following subjects:

PARTNERSHIPS
STAKEHOLDERS

RECOGNITION
AWARDING

SGOD/mbb
01/24/2025



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Enclosure 1 to Division Memorandum No. 06/, s. 2025

INDICATIVE PROGRAM OF ACTIVITIES

TIME	ACTIVITY	In-Charge
1:00-2:00 p.m.	Registration	Registration Committee
2:01-2:10 p.m.	Program Preliminaries <ul style="list-style-type: none"> • National Anthem • Prayer • SDO Catanduanes Hymn 	AVP
	DepEd Quality Policy	MA. RITA SR. TABLATE SEPS-SMM&E Unit
2:11-2:15 p.m.	Acknowledgement of Guests and Participants	IMACULATE T. LATORRE EPS II- Social Mobilization & Networking Unit
2:16-2:20 p.m.	Welcome Remarks	DELFIN A. BONDAD PSDS, Officer-In-Charge Office of the Assistant Schools Division Superintendent
2:21-2:30 p.m.	2024 Brigada Eskwela Accomplishments	MARIFE B. BREQUILLO SEPS-Social Mobilization & Networking Unit
2:31-2:40 p.m.	Messages	CECILE C. FERRO, CESO VI Asst. Schools Division Superintendent Officer-In-Charge, Office of the Schools Division Superintendent
2:41-2:50 p.m.		HON. JOSEPH C. CUA Provincial Governor
2:51-3:30 p.m.	Education Partners and Stakeholders' Recognition <ul style="list-style-type: none"> • LGUs/NGOs/NGAs • Other Stakeholders • DRRM Advocates 	SDS, ASDS, SGOD & CID Chiefs, Guests
3:31-3:40 p.m.	Introduction of the Keynote Speaker	CECILE C. FERRO, CESO VI ASDS, OIC-SDS
3:41-3:50 p.m.	Keynote Speech	MARGARITA R. ATAYDE Executive Director Corazon S. Atayde Memorial Foundation
3:51-4:20 p.m.	Recognition of Internal Stakeholders <ul style="list-style-type: none"> • PSDSs/In-Charge of the Districts/ District Partnerships Focal Persons • Technical Working Committees 	SDS, SGOD & CID Chiefs, Guests
4:21-4:30 p.m.	Closing Message & Acknowledgements	MARY JEAN S. ROMERO Chief Education Supervisor, SGOD
4:30-5:00 p.m.	Snacks	Committee of Foods
Masters of Ceremony:	AHDEL D. IDANAN Nurse II, SHNU	EDDIE T. CADAG HT I, DPFP-San Miguel North



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Enclosure 2 to Division Memorandum No. 061, s. 2025

EXECUTIVE COMMITTEE

CECILE C. FERRO, CESO VI
 Assistant Schools Division Superintendent
 OIC, Office of the Schools Division Superintendent

DELFIN A. BONDAD
 Public Schools District Supervisor
 OIC, Office of the Assistant Schools Division Superintendent

MARY JEAN S. ROMERO
 Chief Education Supervisor, SGOD

PROGRAM MANAGEMENT TEAM

COMMITTEE	TERM OF REFERENCE	PERSON/S IN-CHARGE
Program Managers	Supervise the planning and implementation of the activity. Oversee the entire project and ensure that it implemented as planned.	Mary Jean S. Romero SGOD Chief Marife B. Brequillo SEPS, SocMobNet Imaculate T. Latorre EPS II, SocMobNet
Program Flow	Prepare/organize and lead the whole program flow. Facilitate and ensure that the program is being delivered on time. Host the program for the awarding ceremonies.	Ahdel D. Idanan Nurse II, SHN Eddie T. Cadag HT I/DPFP-San Miguel North
Coordination/ Invitation/Awards and Certificates	Prepare, send out letter of invitation and follow-up with confirmation of the invited guests. Provide the participants and guests a copy of the program through the registration committee. Coordinate the number of plaques and certificates for the awardees. Ensures the timely and orderly distribution of plaques/certificate during the event.	Marife B. Brequillo SEPS, SocMobNet Ma. Lourdes M. Sorra PDO I, YFD Maria Andrea L. Vivo PDO II-DRRM Al Francis T. Mendez ADAS II, DPFP-Bagamanoc South Dessa Nhie Matienzo COS-SGOD
Registration	Monitor and prepare report on the actual list of participants Prepare, process, and issue certificate of appearance to PMT members and participants.	Lilybeth T. Gualberto HT III/DPFP-Baras South Mary Jane T. Valenzuela SP I, DPFP-San Miguel South



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Reception/ Usherettes	Ensures that all participants are given a warm welcome and reception. Coordinate with the physical arrangement committee on the seating arrangement of the attendees. Assists the participants on their assigned seats.	Ma. Dolores T. Cerdon AO II, DPFP-Baras North Alyssa Joy A. Bagadiong PDO I, DPFP-Caramoran North Michael Angelo B. Almazan HT II/DPFP-San Andres West
Venue/Stage Decoration, Physical arrangements and Sounds	Facilitates and oversees the preparation of the venue, stage and other decorations. Check that the lighting, sound, and audio visual are in good working condition.	Imaculate T. Latorre EPS II, SocMobNet Engr. Rodger A. Matienzo Engineer III Saul G. Alejandro III PDO I (DPFP-Bato East)
Documentation	Documents the proceedings of the event. Promote the event through various media. Provide write-ups, documents, pictures and video clips of the entire event.	Elizabeth S. Urbano EPS II-HRD Maria Audrea L. Vivo PDO II-DRRM
Food and Refreshments	Coordinate with the event provider on the number of participants including the menu. Prepare meal attendance and have all participants sign it. Manage the distribution of foods and ensure that all participants are served.	Sheryl M. Cambonga COS-SGOD
Welfare	Ensure that provisions for inclusion, safety, security, health and wellness of the participants are available at all times at the venue. Attends the emerging inclusion, safety, security, health and wellness concerns of the participants.	Amylou B. Celso Dentist II-SHN Hidelita G. Posada Dentist II Ahdel D. Idanan Nurse II Rosario B. Vegim Nurse II
Safety and Security	Ensure that the venue is safe and secure during the conduct of the activity.	Maria Audrea L. Vivo PDO II, DRRM
M & E	Prepare an online evaluation link for the event. Disseminate the link to the participants. Consolidate the responses and provide the program managers a copy of the evaluation result.	Ma. Rita SR. Tablate SEPS, SMM&E



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Enclosure 3 to Division Memorandum No. 061, s. 2025

LIST OF PARTICIPANTS

PARTNERS/STAKEHOLDERS	NUMBER
Local Government Units (LGUs)	16
National Government Agencies (NGAs)	5
Non-Government Organizations (NGOs)	14
Other Stakeholders	12
OIC-SDS/OIC-ASDS/SGOD & CID Chiefs	4
SGOD Personnel/Support Staff	14
PSDS/In-Charge of the Districts	13
District Partnerships Focal Persons (SY 2023-24)	20
Media Partners	2
Total	100



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