

DepEd - Division of Catanduanes
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Republic of the Philippines
 Department of Education
 REGION V - BICOL
 SCHOOLS DIVISION OFFICE OF CATANDUANES

January 27, 2025

DIVISION MEMORANDUM
 NO. 075 S, 2025

**PARTICIPATION IN THE REGIONAL WORKSHOP ON THE DEVELOPMENT,
 REVISION AND FINALIZATION OF THE ADM MODULES FOR KINDERGARTEN**

TO: CID Chief
 Education Program Supervisors
 Public Schools District Supervisors
 Public Elementary and Secondary School Heads
 All Others Concerned

- Pursuant to Regional Memorandum CLMD No. 020, s. 2025, and in support of the Department of Education's commitment to ensuring equal access to quality education for all learners at risk of dropping out through the provision of Self-Learning Modules (SLMs) for the Alternative Delivery Mode (ADM), the following writer and illustrator/layout artist are hereby designated as replacements for Mr. Rodel Tayo, writer, and Mr. Paul John Padilla, illustrator, due to health and family concerns.
- They will join the Schools Division Office (SDO) team in the Regional Workshop on the Development, Revision, and Finalization of ADM Modules for Kindergarten, to be held from February 2-12, 2025, at Lotus Blu Hotel, Legazpi City.

NAME	POSITION	OFFICE/SCHOOL/DISTRICT
1. Alvin T. Vargas	Teacher -III	Catanduanes National High School (CNHS)
2. Myrel T. Ogalesco	Teacher -III	Sicmil Integrated School, Gigmoto

- Participants are requested to bring reference materials, laptop and extension cord. The first meal is dinner on February 2, 2025, and the last meal is PM Snacks of February 12, 2025.
- Considering that February 2, 2025, falls on Sunday and February 8-9, are Saturday and Sunday, participants are entitled of Service Credits/ Compensatory Overtime Credit pursuant to DO No. 53, s. 2023- Updated guidelines on the Grant of Vacation Service Credits for Teachers and CSC-DBM Joint Circular No. 3, s, 2004- Non-Monetary Compensation for Overtime Services Rendered.
- School head must ensure that the class of identified teacher-writer is properly managed and taken care of. However, if the teacher's absence will




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adversely affect student learning, please notify the Office of the SDS immediately so that a replacement can be arranged.

6. Board and Lodging shall be charged against the 2024 ADM Funds, while transportation, per diem and other incidental expenses relative to the conduct of this activity shall be charged against local funds subject to the usual accounting and auditing rules and regulations.
7. For information, guidance and compliance.

By Authority of the OIC- Schools Division Superintendent


DELFIN A. BONDAD, PhD.
Public Schools District Supervisor *M*
Officer-In-Charge
Office of the Assistant Schools Division Superintendent

CID/glc-1/27/2025



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