



Republic of the Philippines
Department of Education
Region V - Bicol

TANGGAPANG PANSANGAY NG CATANDUANES

30 January 2025


DIVISION MEMORANDUM
No. 084 s, 2025

SUBMISSION OF THE CY 2025 IMPLEMENTATION PLANS OF PROGRAMS AND POLICIES TO BE IMPLEMENTED BY SDOs

To : Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Public Schools District Supervisors
SDO Unit/Section Heads
Program Owners
All other concerned

1. This is to inform you of the submission of the CY 2025 Implementation Plans and Monitoring and Evaluation Plans that will serve as the basis in the conduct of monitoring and evaluation activities of the Regional Monitoring and Evaluation Team (RMET) and of the Division Monitoring and Evaluation (DMET) on January 31, 2025.
2. Implementation and Monitoring and Evaluation Plans are requested to submit through this Google Drive IMPLEMENTATION & MONITORING & EVALUATION PLAN - Google Drive.
3. Enclosed are the templates of the Implementation Plans, Monitoring and Evaluation Plans and the List of Programs/Line Items for your guidance.
4. For information, guidance and compliance of all concerned.

By Authority of the OIC Schools Division Superintendent:


EVA S. TOLENTINO
Administrative Officer V
Officer-In-Charge



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Enclosure No. 1 of Division Memorandum No. 084 s. 2025

**LIST OF PROGRAMS /LINE ITEMS WHICH REQUIRE IMPLEMENTATION AND
M & E PLANS**

| GOVERNANCE LEVEL | PROGRAM/LINE ITEM | OFFICE IN CHARGE |
|--------------------------|-------------------|------------------|
| Schools Division Offices | GASS | SDO |
| | PALARO | |
| | ASSESSMENT | |
| | HRTD | |
| | ERF | |
| | JOURNALISM | |
| | IPED | |
| | ALSADM | |
| | SMOOE K TO 6 | |
| | TEXTBOOKS | |
| | DCP | |
| | BEFF-REPAIR | |
| | BEFF-SF | |
| | BEFF-ELEC | |
| | MEP | |
| | QRF | |
| | DRRM | |
| | GABALDON | |
| | LSP | |
| | BPLP | |
| | CPP | |
| | DPRP | |
| | OPDNTF | |
| | NASBE | |
| | BEC | |
| | DPCJ | |
| | ELLN | |
| | IASS | |
| LTE-SME | | |
| LTE-TEV | | |
| IMS | | |
| ALS | | |
| SBFP | | |



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| | | |
|--|------------------|--|
| | SMOOE (7 TO 10) | |
| | SMOOE (11 TO 12) | |
| | BEFF-EAO | |
| | BEFF-EAO-REPAIR | |
| | BEFF-EAO-ELEC | |
| | ADM | |
| | LMSP | |
| | PFSS | |
| | SPED | |
| | FLO | |
| | BEFF-PSHF | |



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Title: _____
 Goal: _____
 Outcome: _____

IMPLEMENTATION PLAN 2024

| Critical Action | Responsible/Accountable Unit (FD) | Timeframe | Estimated Budget | Budget Source |
|---|--|--|---|--|
| <i>What actions/activities must be completed to implement the policy?</i> | <i>Who is responsible for the action/activity?</i> | <i>When must the action/activity be completed?</i> | <i>How much will it cost to implement the action?</i> | <i>Where will the funding come from? (internal and external funding)</i> |

| | | | | |
|-----------------|--|--|--|--|
| OUTPUT 1 | | | | |
| Activity 1 | | | | |
| Activity 2 | | | | |
| Activity 3 | | | | |
| OUTPUT 2 | | | | |
| Activity 1 | | | | |
| Activity 2 | | | | |

| | | | | |
|-------------|--|--|--|--|
| OUTPUT 3 | | | | |
| Activity 1 | | | | |
| Activity 2 | | | | |
| OUTPUT 4 | | | | |
| Activity 1 | | | | |
| Activity 2 | | | | |
| Activity 3 | | | | |
| Activity 4 | | | | |
| Activity 5 | | | | |

Prepared

Noted:

Recommending Approval:

APPROVED:

Program owner

Chief ES

DELFIN A. BONDAD
OIC, ASDS

CECILE C. FERRO
OIC, SDS

Title: _____
 Division: _____

| | Objective Statement | Indicators | Description of indicators | Data collection method/ Data source | Responsible Office in data collection |
|-----------------|---------------------|------------|---------------------------|-------------------------------------|---------------------------------------|
| Goal | | | | | |
| Outcome | | | | | |
| OUTPUT 1 | | | | | |
| Activity 1 | | | | | |
| Activity 2 | | | | | |
| Activity 3 | | | | | |
| OUTPUT 2 | | | | | |

| Schedule/Frequency of data collection | User(s) and use(s) of data collected | Data analysis to be used | Responsible office for data analysis | Frequency of data analysis |
|---------------------------------------|--------------------------------------|--------------------------|--------------------------------------|----------------------------|
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|-----------------|--|--|--|--|--|
| Activity 1 | | | | | |
| Activity 2 | | | | | |
| OUTPUT 3 | | | | | |
| Activity 1 | | | | | |
| Activity 2 | | | | | |
| OUTPUT 4 | | | | | |
| Activity 1 | | | | | |
| Activity 2 | | | | | |
| Activity 3 | | | | | |

| | | | | | |
|------------|--|--|--|--|--|
| Activity 4 | | | | | |
| Activity 5 | | | | | |

Prepared by:

EPS

Noted by:

Chief ES

Recommending Approval:

DELFIN A.
OIC, ASDS

APPROVED:

CECILE C. FERRO
OIC, SDS