DIVISION MEMORANDUM

TO: Assistant Schools Division Superintendent
    Chiefs, CID and SGOD
    Sections Chiefs
    Elementary and Secondary School Heads
    All others concerned

DIVISION REITERATION OF DEPED DIRECTIVE ON SOCIAL DISTANCING MEASURES

1. This office provides you with a copy of the official statement of DepEd Secretary Briones on the Adoption of Social Distancing Measures for Remainder of School Year.

2. In compliance to this directive, this office reiterates salient points to be adopted by schools:

   - Outside NCR and that includes SDO Catanduanes, all teachers shall use the next three days (March 11-13) for any 4th Quarter Examination already scheduled and to schedule all remaining 4th Quarter Examination for the week of March 16-20, 2020 on similar staggered basis.

   This means that schools that have not conducted the 4th Quarter Examination as scheduled, will have March 16-20, 2020 as the Examination Week on staggered basis. Students shall only come to school on the day of their examination.

   Example:
   March 16, 2020 – Grade 6/Grade12
   March 17, 2020 – Grades I and II/ Grades 7 and 8
   March 18, 2020 – Grades III and IV/ Grades 9 and 10
   March 19, 2020 – Grade V/Grade II

   *Large schools may schedule the examination one day per grade level.

   - After the 4th Quarter Examination any further school requirements shall be done as home-based assignments.

   - ALS Learners shall continue with their lessons through home study using their modules.

   - On Moving Up and Graduation Rites, each school may select the date for the holding of their rites from April 13-17, 2020 consistent with DOH guidelines on mass gathering. The usual hand shaking in the distribution of diploma is highly discouraged.

   If the public health situation prevents the holding of the moving up and graduation rites within the said week the schools in consultation with the PTA Leadership may choose to reschedule or forego the holding of moving up and graduation rites.
3. As preventive measures on the transmission of COVID-19, the SDO implements the following office protocols:

   a. A liaison officer per school be assigned to transact business in the Division Office.
   b. Adoption of "One Gate Policy".

      Tricycles shall not be allowed to enter the premises. There shall be one drop-off point near the gate and entrants are to be subjected to thermal scanning by the nurses assigned.

      DepEd Officials/employees with vehicles shall get off their car for the same process.

   c. The use of alcohol or hand sanitizer is highly recommended before and after office transactions.
   d. Delegates to the National Schools Press Conference (NSPC) and to the National Festival of Talents (NFOT) are required to submit themselves for self-quarantine for 14 days. SDO employees who have colds or who are not feeling well may opt to take a rest or avail of their leave privileges.

4. **All other division activities like evaluation** of teacher applicants, trainings etc. are suspended until further notice.

5. For information, guidance and strict compliance.

   Encl.:

   References:

   To be indicated in the [Perpetual Index](#) Under the following subjects:

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DEB/DM 2020
0901/ March 10, 2020
DIVISION REITERATION OF DEPED DERIVATIVE ON SOCIAL DISTANCING MEASURES
DepEd Adopts Social Distancing Measures for Remainder of School Year

DEPARTMENT OF EDUCATION
OFFICE OF THE SECRETARY
OFFICIAL STATEMENT

• PASIG CITY, March 10, 2020 — At its meeting held this afternoon, the Executive Committee of the Department of Education (DepEd) discussed the implementation of the school suspension in the National Capital Region (NCR), and its broader options in light of the latest developments and information on COVID-19, as well as its assessment of the remaining school requirements for the year.

School Year 2019-2020 is already about to end. The 4th Quarter Examinations for the graduating levels of Grades 6 and 12 are scheduled per the School Calendar on March 12-13, 2020. This is already this coming Thursday and Friday. On the other hand, the 4th Quarter Examinations for all other grade levels are scheduled on March 19-20, 2020, which is already Thursday and Friday next week. Our feedback from the field is that the essential competencies specified in the curriculum are expected to have been covered.

On the public health side, we are informed of the new confirmations that indicate local transmission and possible community transmission. The suspension of classes in NCR, as advised by the expert panel of the Department of Health (DOH) and decided by the President upon recommendation of the Inter-Agency Task Force on Emerging Infectious Diseases (IATF-EID), constitutes a social distancing measure intended to mitigate or slow down community transmission.

Given the above considerations, the DepEd Executive Committee adopted the following directives to the field for all DepEd schools:

• In NCR, considering the class suspension directed by the President for March 10 to 14, all teachers with the supervision of the Regional, Schools Division and School officials, shall schedule all remaining 4th Quarter Examinations in the week of March 16 to 20 on a staggered basis to reduce the number of students in the school per day. Teachers shall communicate with their students on pointers for review for examination and may opt to work from home. Students shall come to school next week (March 16 to 20) on the day of their respective examination schedules.

• Outside NCR, all teachers shall use the next three days (March 11 to 13) for any 4th Quarter Examinations already scheduled, or to catch up with all remaining class requirements, and to schedule all remaining 4th Quarter Examinations for the week of March 16 to 20 on similar staggered basis. Students shall come to
school next week (March 16 to 20) on the day of their respective examination schedules.

- After the 4th Quarter Examinations have been taken, any further school requirements shall as far as practicable be done as home-based assignments. Any compelling need to come to school shall observe all applicable COVID-19 precautions.

Should the public health situation prevent coming to school as outlined above, the Department shall issue a guideline for the evaluation of the final grades of all learners.

On moving up and graduation rites, each school shall have the discretion to elect the date for the holding of their rites within the week of April 13-17, 2020 taking into consideration the applicable guidelines by the DOH, and to conduct the same consistent with the DOH guidelines on mass gatherings. Should the public health situation prevent the holding of the graduation and moving up rites within the said week, the schools, in consultation with the PTA leadership, may choose to reschedule or forego the holding of graduation and moving up rites.

Private schools in the basic education level are highly encouraged to adopt the above guidelines for the remaining period of the school year.

Secretary Leonor Magtolis Briones reiterates that this social distancing measure for schools will only be effective if students, parents, and the local governments will do their part in ensuring that students avoid places like malls, movie houses, markets, and similar crowded places.

DepEd will continue to closely monitor the situation and shall continue to take informed, coordinated and proportionate decisions, in close consultation with DOH and other members of the IATF, to contribute to meeting the challenge of containing and managing COVID-19.

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