DIVISION MEMORANDUM
OSDS-ICTU-DM-1022 C 2020

TO: Assistant Schools Division Superintendent
    SDO Chiefs & Staffs
    Education Program Supervisors
    Public Schools District Supervisors
    Secondary School Heads
    Secondary School ICT Coordinators
    All other concerned

FROM: CAMILO E. DESPI
      Schools Division Superintendent

SUBJECT: Invitation from the Department of Information and Communications Technology (DICT) to participate in the Digital Challenge

DATE: March 12, 2020

Attached is the letter of invitation and Information Sheet from the Department of Information and Communications Technology (DICT) to participate in the Digital Challenge. This competition is open to private and public secondary and tertiary schools in the country.

Should you wish to participate, kindly submit the attached Confirmation Slip via email to the DICT Cluster Office focal person (norly.tabo@dct.gov.ph / roon.austria@deped.gov.ph / dimple.avo@dct.gov.ph ) on or before March 16, 2020.

To facilitate and monitor the school participation of this activity, please accomplished the link: http://deped.in/DigitalChallengeDICT.

For queries, Technical Assistance and additional information, you may contact CP No. 09291383262 or email at ictunit.ctd@deped.gov.ph.

For information and guidance.
Dear Mr. Despl,

Greetings!

The Department of Information and Communications Technology (DICT), through its ICT Literacy and Competency Development Bureau (ILCDB) and in partnership with its Regional Cluster Offices, lead the nation's capacity-building, competency assessment and certification, and professionalization programs of public and private human resources in the field of Information and Communications Technology (ICT).

The DICT is currently a partner of the International Computer Driving Licence (ICDL) – Asia. The ICDL is the world's leading computer skills certification body. The Digital Challenge aims to search for, and recognize the top Secondary and Tertiary students with the best digital and ICT skills in Asia.

In September this year, ICDL Asia will be conducting the 4th Digital Challenge Grand Finals in Hanoi, Vietnam. The competition is open to secondary and tertiary students, between 13 to 25 years of age, and who have been adjudged to have the best digital and ICT skills in his/her country. Participating countries include Australia, Bhutan, China, India, Malaysia, Myanmar, New Zealand, Philippines, Singapore, Sri Lanka, Thailand and Vietnam. Attractive prizes await the winners.

In this light, may we invite your school to participate in the Digital Challenge. This competition is open to private and public Secondary and Tertiary schools in the country. Prior to the international challenge, an online regional level will be held as a national competition. The winners in the secondary category (with Business and Design tracks) will represent the Philippines to compete in the international challenge.

You may request an Information Sheet for more details of the competition. Should you wish to participate, kindly submit the attached Confirmation Slip via email to the DICT Cluster Office focal person on or before March 16, 2020.

Furthermore, you may email Mr. Ronn Austria (ronn.austria@dict.gov.ph) or Ms. Dimple Ayo (dimple.ayo@dict.gov.ph) for any query or clarification.

Thank you and we look forward to your school's participation to this Digital Challenge.

Very truly yours,

CHERYL C. ORTEGA
Regional Director
DICT Luzon Cluster 3

http://dcd.gov.ph/DigitalChallengeDICT
**Secondary Category:** Preferably incoming Grade 10 students (Age: 13-17) from private and public secondary schools nationwide.

**Tertiary Category:** Preferably incoming 4th year students (Age: 18-25) from private and public universities and colleges nationwide.

<table>
<thead>
<tr>
<th>Registration</th>
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<td>On or before 16 March 2020</td>
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All interested secondary and tertiary schools shall submit a Confirmation Slip signed by an authorized official, to the DICT on or before 16 March 2020. A template of the Confirmation Slip is attached in this correspondence.

DICT focal person will coordinate with the school representative to determine the names of the participating students and their chosen Track, name of assigned ICDL Accredited Tester/Invigilator authorized to conduct the test, as well as the schedule and venue of the Preliminary Round Online Test.

Registration is free.

<table>
<thead>
<tr>
<th>Preliminary Round</th>
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<td>16 March to 24 April 2020</td>
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Students will take a 30-minute Preliminary Online Test which includes:
- Word Processing
- Spreadsheets
- Presentation
- IT Security

Top 90 students with the highest scores and shortest time overall for each track (Secondary, Tertiary - Business Track and Tertiary - Design Track) will qualify for the National Round.

<table>
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<th>National Round</th>
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<td>7 June 2020 (DICT ILCDB-Valenzuela)</td>
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Students in the **Secondary Category** will take online tests which include:
- Presentation exam (duration: 45 mins)
- Spreadsheets exam (duration: 45 mins)

Students in the **Tertiary Category - Business Track** will take online tests which include:
- Presentation (duration: 45 mins)
- Advanced Spreadsheets (duration: 60 mins)

Students in the Tertiary Category - Design Track will take online tests which include:
- Presentation (duration: 45 mins)
- 3D Design (duration: 60 mins)

Students with the highest aggregate score and with the fastest time will be the country's representatives to the Grand Finals.
1 student for Secondary Category
1 student for Tertiary Category - Business Track
1 student for Tertiary Category - Design Track

<table>
<thead>
<tr>
<th>Grand Finals</th>
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<td>9 September 2020</td>
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The Grand Finals will be held in Hanoi, Vietnam in September.
Secondary Category Finalist will take online tests on:
- Advanced Presentation exam (duration: 60 mins)
- Advanced Spreadsheets exam (duration: 60 mins)

Tertiary Category - Business Track Finalist will take online tests on:
- Advanced Presentation exam (duration: 60 mins)
- Data Analytics exam (duration: 45 mins)

Tertiary Category - Design Track Finalist will take test on:
- Advanced Presentation exam (duration: 60 mins)
- 3D Speed Design exam (duration: 30 mins)

The student in each category with the highest aggregate score in all the modules with the shortest time will be declared the Winner (3 students overall).
CONFIRMATION SLIP

☐ Our school WILL PARTICIPATE in the ICDL Digital Challenge. Below are the details of our main contact person who will liaise with DICT regarding our participation:

Name of Contact Person

Name of School

School Address

Telephone Number

Email Address

Mobile Number

☐ Our school WILL NOT PARTICIPATE in the ICDL Digital Challenge.

________________________________________________________________________

SIGNATURE

NAME

POSITION

DATE

Regional Operations Office – Luzon Cluster 3
DICT Compound, Telecom Road, Capitol Site, Kumintang Ibaan, Batangas City 4200
Telephone Numbers: (043) 980 6440 – (043) 773 0275
Email address: top.luzoncluster3@dict.gov.ph