DIVISION MEMORANDUM
No. 110 s. 2018

To: Public Schools District Supervisor
Secondary / Elementary School Heads

From: SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent.

Subject: SUBMISSION OF LEARNER'S RESOURCES SITUATION REPORT

Date: April 24, 2018

1. Please submit your Learners Resources Situation Report using the attached template in preparation for the upcoming Consultative Planning Conference of Education Program Supervisors In-Charge of LRMDS.

2. Hardcopy and softcopy should be submitted to Peachie Roshele T. Chavez at LRMDC, Division Office on or before April 26, 2018. For softcopy, please email to peachieroshele.chavez@deped.gov.ph.

3. For immediate and wide dissemination.
# LEARNERS' RESOURCES SITUATION REPORT AS OF [DATE]

<table>
<thead>
<tr>
<th>Subject and Grade Level</th>
<th>Title</th>
<th>Quantity</th>
<th>Actual Losses and Damages</th>
<th>Usable</th>
<th>Actual Enrollment SY 2017-2018</th>
<th>Learner's Resources Shortage/Deficiency</th>
<th>Learner's Resources Excess</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Note: Usable inventory considerations:
1. Must include only learning materials/textbooks which are still in good or fair condition and can still be issued to students this SY 2018-2019.
2. Must specify each mother-tongue based language per learning area, particularly for Grades 1 to 3.
3. Must specify the book or area of specialization, especially for Grades 11 and 12.

Prepared by: [Signature]

Certified True and Correct: [Signature]

Date: [DATE]