



DepEd-Division of Catanduanes
RECORDS SECTION

RELEASED

BY: OSA No: 113

DATE: 10 FEB 2025 TIME: TANGGAPANG PANGSANGAY NG CATANDUANES

Republic of the Philippines
Department of Education
REGION V - BICOL

February 7, 2025

DIVISION MEMORANDUM

No. 113 s. 2025

PARTICIPATION TO ORIENTATION TRAINING OF TEACHERS FOR PILOT IMPLEMENTATION OF SCHOOLS OF HEALTHY LEARNING INSTITUTION (HLI) 2025

To : OIC-Asst. Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Division School Health and Nutrition Section
Public Schools District Supervisors
Concerned Elementary and Secondary School Heads
All Others Concerned

1. This pertains to the received Regional Memorandum and letter from Department of Health (DOH), Bicol Center for Health Development dated September 30, 2024, re-Implementation of the Healthy Learning Institution.
2. Relative to this, the 30 identified last mile schools' beneficiaries are advised to attend the In-Service Training (Inset) of Teachers for Pilot Implementation of Healthy Learning Institutions (HLI) on February 21-22, 2025, from 8:00 am-5:00 pm at Rakdel Inn, Brgy. San Pedro, Virac, Catanduanes.
3. Participants to this activity are the teachers and school heads of the (enclosed) identified last mile schools. School heads-participants should designate on Officer-In-Charge of their respective schools; while teacher-participants are advised to shift their classes to modular mode of instruction to ensure that learners' learning will not be hampered.
4. Since February 22, 2025 falls on Saturday, participants are entitled to one-day service credit per DO No. 13 s. 2024 (Revised Guidelines on the Grant of Vacation Service Credits for Teachers) and/or compensatory time-off CSC Memorandum Circular No. 41, s.1998.
5. Enclosed are the following documents for reference:
 - Enclosure 1- Schedule and Participants
 - Enclosure 2- List of Facilitators
 - Enclosure 3- Activity Matrix



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6. In addition, to implement properly the various activities lined-up under HLI program on or before February 25, 2025, all identified beneficiaries (30 last mile schools) are directed to conduct the following school-based activities:

Title of Activities	Expected Participants	Number of Pax
Parenting Workshop	Parents of Grade 4, 5, and 6 pupils	900
School-Level Activities in Mental Health, Sexual and Reproductive Health; and Immunization Program	Teachers, parents, and students of: -Palumbanes IS -Sioron ES -Dugui San Isidro ES	50 pax per school

7. Meals of participants during INSET are charged to Department of Health as the implementing agency, while travel and other incidental expenses shall be charged to school MOOE/local funds subject to relevant accounting and auditing rules and regulations.
8. For information, guidance, and compliance of all concerned.

By Authority of the OIC-Schools Division Superintendent

DELFIN A. BONDAD, PhD
Public Schools District Supervisors
Officer-In-Charge
Assistant Schools Division Superintendent



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ENCLOSURE 1: SCHEDULE AND PARTICIPANTS

Date	District	Schools	No. of Participants
Batch 1: February 21, 2025 (Friday)	Virac North	Dugui Too ES	12
		Dugui Wala ES	8
		Dugui San Isidro ES	4
	San Andres West	San Isidro ES	7
		San Vicente ES	3
	Bato East	Oguis ES	5
		Pananaogan ES	6
	Baras North	Guinsaanan ES	4
	Baras South	Sta. Maria ES	2
	Gigmoto	Sioron ES	8
		Biong ES	7
	San Miguel North	Caglatawan ES	3
		Tobrehon ES	6
		San Marcos ES	4
	Viga East	Batohonan ES	3
	Viga West	P. Vera ES	4
	Panganiban	Panay ES	4
		Bayhan ES	3
Maculiw ES		4	
Cagdarao ES		6	
Batch 2: February 22, 2025 (Saturday)	Bagamanoc North	Cahan ES	4
	Bagamanoc South	Suchan ES	7
		Quigaray ES	4
	Pandan East	Jose O. Vera ES	7
		San Isidro ES	8
	Pandan West	Caruyo ES	3
		Panuto ES	7
	Caramoran North	Palumbanes IS	26
		Buenavista ES	7
Caramoran South	Maui ES	4	
			180



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ENCLOSURE 2: LIST OF FACILITATORS FOR HLI INSET

NAME	SCHOOL/DISTRICT	POSITION/DESIGNATION
1. Efren O. Matienzo Jr.	Palumbanes IS	School Principal II
2. Eddie T. Cadag	Tobrehon ES/ Caglatawan ES	Head Teacher I
3. Juan O. Geromo	Agban CES	School Principal II
4. Brenda Villarey	Bagamanoc North & South District	PSDS
5. Dr. Amylou B. Celso	SDO-SGOD	Dentist II/ SHNU-OIC
6. Rosario B. Vegim	SDO-SGOD	Nurse II/LRPO
7. Melanie R. Ibardaloza	SDO-SGOD	Nurse II
8. Ahdel D. Idanan	SDO-SGOD	Nurse II
9. Erma B. Pampanga	SDO-SGOD	Nurse II



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ENCLOSURE 3: ACTIVITY MATRIX

ORIENTATION OF TEACHERS FOR PILOT IMPLEMENTATION OF SCHOOLS OF HEALTHY LEARNING INSTITUTION (HLI) 2025 Venue: Raddell Inn, Virac, Catanduanes When: November 21-22, 2025		
DAY-1		
7:30-8:14 AM	Registration	
8:15-8:29 AM	Opening Program	
SESSION 1		
8:30-9:30 AM	<ul style="list-style-type: none"> ● Introduction to HLI - Mission, Vision, Objectives - Legal Basis - OKD-HLI 	
SESSION 2		
9:31-10:31 AM	<ul style="list-style-type: none"> ● Implementing Tools for Risk Assessment & Referral - EMEO TropMed Reference Tool - Referral Systems and Mechanism (Activity: Referral Directory) 	
SESSION 3		
10:32-11:32 AM	<ul style="list-style-type: none"> ● Starting and Sustaining Clubs - Establishing Active School-Based Organization - Priority Health-Oriented Learners Organizations/Club Activity Clun Table 	
12:00-1:00 PM	Lunch Break	
SESSION 4		
1:01-2:15 PM	<ul style="list-style-type: none"> ● First Week of Classes 	
SESSION 5		
2:16-3:30 PM	<ul style="list-style-type: none"> ● Integrating and Highlighting Health in the MELCS 	
3:31-3:45 PM	Snacks	
SESSION 6		
3:46-4:46 PM	<ul style="list-style-type: none"> ● Working with Parents 	
4:47-5:00 PM	Closing	



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