DIVISION MEMORANDUM
NO. 115 s. 2016

TO: CHIEF, CURRICULUM IMPLEMENTATION DIVISION
EDUCATION PROGRAM SUPERVISORS
PUBLIC SCHOOL DISTRICT SUPERVISORS
SCHOOL HEADS OF SENIOR HIGH SCHOOLS

FROM: SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

DATE: October 17, 2016

SUBJECT: SUBMISSION OF REPORT ON GRADE 11 LEARNING MATERIALS FOR SCHOOL YEAR 2015-
2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER

1. This has reference to the letter of USEC. DINA S. OCAMPO, Undersecretary for Curriculum and
Instruction dated September 26, 2016 on the printing and delivery of the titles of Grade 11 learning
materials for School Year 2015-2016 that the Department has recently reproduced and are now being
distributed based on the Early Registration data for Grade 11. It has come to their attention that some
of the recipient schools have received more than the quantity of their actual enrolment.

2. In this connection, recipient schools are requested to submit REPORT ON GRADE 11 LEARNING
MATERIALS FOR SCHOOL YEAR 2015-2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER using
the attached template, together with the excess copies (if any) to the Schools Division Office,
Attention: Dr. Jesslyn T. Taway, EPS (LRMDS) on or before October 24, 2016.

3. The said excess copies are to be distributed to the schools which still lack learning materials.

4. For information, guidance and compliance.
REPORT ON  GRADE 11 LEARNING MATERIALS FOR SY 2015-2016 RECEIVED THROUGH PRINTER/SUPPLIER FORWARDER

NAME OF RECIPIENT  SCHOOL ________________________________

Number of Enrollees:

<table>
<thead>
<tr>
<th>ACADEMIC TRACK</th>
<th>TVL</th>
<th>ARTS AND DESIGN TRACK</th>
<th>SPORTS TRACK</th>
</tr>
</thead>
<tbody>
<tr>
<td>ABM</td>
<td>AGRI-FISHERIES</td>
<td></td>
<td></td>
</tr>
<tr>
<td>STEM</td>
<td>HE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HUMSS</td>
<td>IA</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GAS</td>
<td>ICT</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Date ________________________________

Submitted by: ________________________________

(Name and signature)

Designation ________________________________

<table>
<thead>
<tr>
<th>TITLE OF GR 11 LEARNING MATERIAL</th>
<th>QUANTITY RECEIVED</th>
<th>DATE OF DELIVERY</th>
<th>NAME OF PRINTER/SUPPLIER FORWARDER</th>
<th>NUMBER OF EXCESS COPIES</th>
<th>NUMBER OF COPIES LACKING</th>
<th>REMARKS</th>
</tr>
</thead>
</table>

|                                   |                   |                  |                                   |                         |                         |        |