



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region V(Bicol)
SCHOOLS DIVISION OF CATANDUANES
Virac, Catanduanes

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RELEASED



DepEd, Division of Catanduanes

RECORDS SECTION
APR 15 2019

Signature: *[Handwritten Signature]*

Division Memorandum
No. 126s. 2019

April 15, 2019

**COMPOSITION OF THE DIVISION APPRAISAL COMMITTEE FOR SCHOOL
IMPROVEMENT PLAN (SIP)**

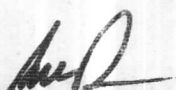
To: **Assistant Schools Division Superintendent**
SGOD, CID Chiefs
Public Schools District Supervisors
SMME
Planning and Research
Division Accountant
Division Budget Officer

1. This office organizes the Division Appraisal Committee (DAC) whose main function is to check the accuracy of the data and consistency of activities to the objectives of the schools' SIP as well as implementation strategies of the school for program and projects indicated in the AIP.
2. The following personnel shall compose the DAC with functions indicated in the table below:

Division Appraisal Committee		Focus
Assistant Schools Division Superintendent	Ma. Luisa T. Dela Rosa	Chairperson
CID Chief	Josefa V. Zape	Chapter 1 <ul style="list-style-type: none">• Clarity and Completeness of Discussion of DepEd VMV Chapter 2 <ul style="list-style-type: none">• School Programs and Projects addressing Literacy and Numeracy
SGOD Chief	Miguel C. Ogalinola	Chapter 2 <ul style="list-style-type: none">• Clarity and Completeness of Discussion on School Current Situation

PSDS	In-charge of District/Municipality	Chapter 2 <ul style="list-style-type: none"> • Alignment and Relevance of DIAs to 10s • Completely filled out planning worksheet • Responsiveness of the general objectives to PIAs • Clarity and Completeness of RCA Process
SEPS/Planning Officer (Planning and Research Section)	Raquel Pahuyo Rey C. Bonayon	Chapter 2 <ul style="list-style-type: none"> • Feasibility of the Targets
EPS 2-SMME	Achilles V. Alberto I	<ul style="list-style-type: none"> • Comprehensiveness of School Report Card
SEPS-SMME Division SBM Coordinator	Sarah S. Chiong	Chapter 3 <ul style="list-style-type: none"> • Appropriateness of the major activities in the identified solutions Chapter 4 <ul style="list-style-type: none"> • Completeness of the Monitoring Plan
Accountant/ Budget Officer	Angelo James O. Aguinale Ma. Cielo T. Tubale	<ul style="list-style-type: none"> • Clarity and Completeness of Project Work Plan and Budget Matrix • Comprehensive of AIP

3. An orientation to clarify roles and functions of DAC is scheduled on April 17, 2019 at the SGOD office, 8:00 AM to 11:00 AM
4. PSDSs are advised to provide appropriate technical assistance to make sure that quality standards set by the SIP Quality Appraisal Tool (QAT) are met by schools.
5. Attached is the SIP Appraisal Contextualized Process Flow
6. For immediate dissemination and compliance.


SOCORRO V. DELA ROSA, CESO V
 Schools Division Superintendent.