DIVISION MEMORANDUM
No. 2/7-5, 2017

DIVISION ORIENTATION TRAINING FOR ELEMENTARY SCHOOL HEADS ON
THE K TO 12 (GRADE 6) BASIC EDUCATION PROGRAM (BEP)

TO: Chiefs CID & SGOD
   Education Program Supervisors
   Public Schools District Supervisors
   Elementary School Heads
   All Others Concerned

1. The K to 12 Basic Education Curriculum for Grade Six is on its final leg of implementation this school year 2017-2018 per DepEd Memorandum No. 18, s. 2017. In order to keep school heads updated and to provide them the concrete understanding of the curriculum framework, learning standards and competencies, pedagogy, teaching plans and assessment about the K to 12 for Grade Six on BEP, a 3-day Division Training for Elementary School Heads on the K to 12 for Grade Six will be conducted on August 17-19, 2017 at a venue to be announced later.

2. The objectives of this training are as follows:
   2.1.1 Gain deeper understanding on the Grade 6 Curriculum Framework, Learning Standards and Competencies, Assessments and Teaching Plans.
   2.1.2 Equip school heads with the necessary knowledge, skills and attitude in the progressive implementation of the K to 12 Basic Education Program.
   2.1.3 Enhance instructional competence on how to prepare DLL and DLP following the Curriculum Guide for Grade 6.
   2.1.4 Develop appreciation and commitment on the K to 12 Basic Education program for Grade 6.

3. The participants to this orientation training are all elementary school heads. Class A are composed of school heads from Zone 1 and III and Class B from Zone II and IV. They are advised to arrive early (6:00 AM) in the designated venue on Day 1, August 17, 2017 (Thursday) for the registration and accommodation.

4. Training costs, which cover Board and Lodging and transportation of the participants, shall be charged to schools MOOE while for the trainers and working committees shall be charged to HRTD Funds subject to the usual accounting and auditing rules and regulations.

5. Participants, trainers, and training staff are entitled to one-day Compensatory Time-Off (CTO) per CSC and DBM joint Circular No. 2, s. 2004.

6. The list of trainers, working committees and training matrix is found in Enclosure No. 1 and 2 of this Memorandum.

7. The training staff and working committees will have a final planning conference with Ms. Gina L. Custodio, EPS-K to 12 Focal Person on August 1, 2017 @ 8:00 AM at CID Office.

8. Widest dissemination, information and compliance of this Memorandum is desired.

SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent 

[Signature]

[Date: 7/17]
LIST OF TRAINERS

1. Gina B. Pantino------------------ English
2. Gina M. Templonuevo-----------Filipino
3. Romel G. Prtajen---------------Mathematics
4. Jezrael T. Omado-------------Science and Health
5. Cynthia T. Soneja--------------Araling Panlipunan
6. Amelia B. Cabrera----------EPP
7. Nelson T. Sicio--------------MAPEH
8. Frankie T. Turalde----------EsP

Working Committees:

- Program----------------------------------Myla B. Cordial, OIC- Pananaogan ES, Bato East
- Attendance/ Registration----------------Aroline Borja, SEPS (HRD)- SGOD

  Sione May Crispino, EPS (HRD)-SGOD
- Supplies/ Training Materials-------------Dolores Todoc, JO-CID

  Shelita Valez, JO- CID
- Foods/ Accommodation-------------------Emeline Francia Abrasaldo, Nurse II- SGOD
- Secretariat------ Group I (Zone I & III)-----Eva Carino, PDO- SGOD

  Pureza Isidoro , JO- SGOD

  Group II (Zone II & IV)-----Rosario Vegim, PDO- SGOD

  Dolores Todoc, JO- CID
- Documentation-----------------------------------Jogene San Juan, PDO- CID
- Welfare Officers----------------------------Dra. Amylou B. Celso, Dentist

  SDO Nurses
- QAME--------------------------------------Sarah S. Chiong, SEPS (M&E)- SGOD

  Achilles Alberto, EPS (M & E)- SGOD
### Training Matrix

**August 17-19, 2017**

#### Day 1
- **Class A Zone I & II**
  - **Arrival and Registration**
  - **Opening Program**
  - **Getting To Know You (GTKY)**
  - **Leveling of Expectations**

<table>
<thead>
<tr>
<th>Time</th>
<th>Class A Zone I &amp; II</th>
<th>Class B Zone III &amp; IV</th>
<th>Class C Zone I &amp; II</th>
<th>Class D Zone III &amp; IV</th>
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<tbody>
<tr>
<td>6:00AM - 7:30AM</td>
<td>MOL</td>
<td>AP</td>
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<td>7:45AM - 8:00AM</td>
<td>Registration</td>
<td>Breakfast</td>
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<td>8:00AM - 9:00AM</td>
<td>10:00AM - 10:15AM</td>
<td>Opening Program</td>
<td>EPP</td>
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<td>Access</td>
<td>ESP</td>
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<td>Closing Program</td>
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<td>Science</td>
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<td>Debriefing</td>
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**Division Orientation Training for Elementary School Heads**

**On the K to 12 Grade Six Basic Education Program (BEP)**

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**Department of Education**

**Ministry of Education**

**Republic of the Philippines**

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**Division of Education**

**Republic of the Philippines**

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**Department of Education**

**Ministry of Education**

**Republic of the Philippines**