



DIVISION MEMORANDUM

No. 12 s. 2016

RELEASED

DepEd-Division of Catanduanes
RECORDS SECTION

Date

FEB 09 2016

Time

10:30 am

By

SV

TO: Secondary School Heads

FROM: ^{jozaph} **SOCORRO V. DELA ROSA, CESO VI**

^{for} Schools Division Superintendent

SUBJECT: **Division Training Workshop on Science Instrumentation**

DATE: **February 9, 2016**

1. In lieu of the Science ZLAC for January and February, a 2-day **Division Training-Workshop on Science Instrumentation** will be conducted on **February 27-28, 2016** at **Catanduanes National High School**.
2. The training-workshop aims to orient, train and equip science teachers along science instrumentation. Activities include actual hands-on of the newly delivered equipment by the NSTIC, trouble shooting and conducting minor repairs and how to do simple DIY instruments.
3. Participants are all science teachers in the division and supervising school heads in science.
4. Each participant will be charged a registration fee of Five Hundred Pesos (P 500) for food (2 am snacks, 2 pm snacks, and 2 lunch) which will be deducted in advance from their school MOOE while Implementing Units shall pay the registration fee on the day of the training.
5. Transportation and registration fees shall be charged to school MOOE subject to the usual accounting and auditing rules and regulations.
6. The participants will be given two (2) day service credit/compensatory credit considering that schedule falls on a Saturday and Sunday while the facilitators will be given four (4) service credits since they will be preparing the materials needed on February 13 and 20, 2016.
7. The program of activities and the list of working committees are attached as enclosures.
8. For immediate information, dissemination and compliance.