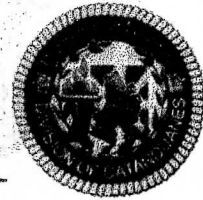




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes



RELEASED

Division Memorandum

No. 138 s. 2018

**TO: Public School District Supervisors
Elementary and Secondary School Heads
School Property Custodians**

From: SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

Date: June 8, 2018

Subject: EMERGENCY MEETING ON LEARNING RESOURCES SITUATION REPORT FOR PROPERTY CUSTODIANS

1. Pursuant to DepEd Memorandum CI-201800127 RE: Submission of Updated Inventory of Learning Resources, please be informed that there will be an emergency meeting of all school property custodians **OR** teachers-in-charge of textbooks and other learning materials on Monday, June 11, 2018 to be held at the SDO Terrace Hall.
2. The meeting is scheduled as follows:
Morning: 8:00- 12:00 A.M. - Zone 1 and Zone 2 participants
Afternoon 1:00 - 5:00 P.M. - Zone 3 and Zone 4 participants
3. Participants are advised to bring laptops and list of all actual textbooks and enrollment data for School Year 2017-2018 in their respective schools.
4. Travel and other operational expenses shall be charged to the school's MOOE subject to usual accounting and auditing rules and regulations.
5. For immediate dissemination and compliance.

DepEd, Division Office of Catanduanes
RECORDS SECTION
Date JUN 08 2018
Time: 12:07 P.M.
Signature: [Signature]