CAMPAIGN PERIOD
All public Schools and Schools Division Offices (SDOs) are enjoined to support the Project that will run from July 5, 2017 to October 13, 2017 for 100 calendar days.

DISTRIBUTION PERIOD
The distribution may proceed anytime within the campaign period or after whichever applies. Accomplished Acknowledgement Receipts (ARs) of donated ladders must be kept for filing and recording purposes.

STRATEGIES
Below are some strategies to raise funds or donations for this Project:

Call for Sponsors/Donors

Through the School Division Partnership Focal Persons and/or Adopt – A School Coordinators, letters inviting potential donors/sponsors for this One ladder Per School Project must be prepared and send – out.

Partnership Meeting

Meetings will be conducted with the potential donors/sponsors which may include National Government Agencies (NGAs), International Government Organizations (INGOs) private sector and other individuals to seek support.

SPECIFICATIONS AND COST OF ONE LADDER

One steel ladder is estimated to cost around PhP 10,000 to PhP 19,000.

Single Section Ladder and Step Ladder are recommended:

A single section ladder is one-piece ladder section that has no additional support structure. It must be leaned up against the structure: This ladder come in multiple shapes to accommodate different work applications.

Step ladders are A – framed shaped ladders with stepping rungs.

REPORTING

All schools are expected to report the total number of steel ladders raised/distributed to the Division Partnership Focal Person/Adopt-A-School Coordinator on October 16, 2017.

All Schools Division Office (SDOs) are expected to report the total number of steel ladder raised/distributed to the Regional Partnership Focal Person/ASP Coordinator on October 23, 2017.
MEMORANDUM

TO: SCHOOLS DIVISION ADMINISTRATIVES
   SGOD CHIEFS
   DIVISION PARTNERSHIP FOCAL PERSONS
   DIVISION ASP COORDINATORS
   All others concerned

FROM: RAMON FIEL G. ABCEDE
   Regional Director

SUBJECT: ISANG HAGDAN SA BAWAT PAARALAN PROJECT

DATE: July 6, 2017

The regional office has received a request for the distribution of 100 pieces of steel ladders for each school under the Isang Hagdan sa Bawat Paaralan Project. It aims to raise steel ladders for all junior high schools in Bicol until October 13, 2017.

The reporting of the total number of raised steel ladders by all divisions is scheduled on October 23, 2017 to the DepEd ROV - Education Support Services Division (ESSD), attention - Maria Cristina G. Baroco, PDO IV. Soft copy of the photos and report of resource mobilization activities may be sent to the email address: mariacristina.baroco@deped.gov.ph. Attached is the approved proposal for reference.

For information and widest dissemination.
RATIONAL

Every year, Brigada Eskwela (BE) or the Schools Maintenance Week is carried out to ensure that all schools are prepared for the opening of classes so that teachers may immediately deliver target lessons for the first week. However, as observed in some schools, repair and maintenance of school facilities is not frequently done due to lacking resources, hectic schedule and some other reasons.

During school visits, RD Ramon Fiel G. Alcede noted that most schools do not have a ladder which could easily facilitate the clean-up of roofs and gutters, repair of roofing sheets and pruning of trees. Hence, this One Ladder Per School Project dubbed as “Isang Hagdan sa Bawat Paaralan, Isang Hakhang Para sa Kalinisan at Kaayusan” was conceptualized so that maintenance and clean-up of classrooms especially the roofs, gutters and other building components be made on a regular basis.

OBJECTIVES

The Project aims to raise 3,828 (3,149 elementary schools, 679 secondary schools) ladders.

<table>
<thead>
<tr>
<th>Region</th>
<th>Total Number of Schools (ES and JHS) Per Division</th>
</tr>
</thead>
<tbody>
<tr>
<td>Albay</td>
<td>445</td>
</tr>
<tr>
<td>Camarines Norte</td>
<td>254</td>
</tr>
<tr>
<td>Camarines Sur</td>
<td>842</td>
</tr>
<tr>
<td>Catanduanes</td>
<td>215</td>
</tr>
<tr>
<td>Iriga City</td>
<td>40</td>
</tr>
<tr>
<td>Legazpi City</td>
<td>44</td>
</tr>
<tr>
<td>Ligao City</td>
<td>55</td>
</tr>
<tr>
<td>Masbate</td>
<td>575</td>
</tr>
<tr>
<td>Masbate City</td>
<td>54</td>
</tr>
<tr>
<td>Naga City</td>
<td>29</td>
</tr>
<tr>
<td>Sorsogon</td>
<td>450</td>
</tr>
<tr>
<td>Sorsogon City</td>
<td>67</td>
</tr>
<tr>
<td>Tabaco City</td>
<td>39</td>
</tr>
<tr>
<td>REGION TOTAL</td>
<td>3,149</td>
</tr>
</tbody>
</table>

source: EEBE, SY2016-2017

TOTAL: 3,828 (ES and JHS only)
CAMPAIGN PERIOD

All public schools and Schools Division Offices (SDOs) are expected to support the Project that will run from **July 5, 2017 to October 11, 2017** for 100 calendar days.

DISTRIBUTION PERIOD

The distribution may proceed anytime within the campaign period or after whichever applies. Accomplished Acknowledgement Receipts (ARs) of donated ladders must be kept for filing and recording purposes.

STRATEGIES

Below are some strategies to raise funds or donations for this Project.

Call for Sponsors / Donors

Through the School and Division Partnerships, Local Persons and or Adopt-A-School Coordinators, letters inviting potential donors / sponsors for this One Ladder Per School Project must be prepared and sent out.

Partnerships Meeting

Meetings may be conducted with the potential donors / sponsors which may include National Government Agencies (NGAs), International Non-Government Organizations (INGOs), private sectors, and other individuals to seek support.

SPECIFICATIONS AND COST OF ONE LADDER

One steel ladder is estimated to cost around PhP 1,000 to PhP 2,000.

Single Section Ladder and Step Ladder are recommended.

A single section ladder is a one-piece ladder section that has no additional support structure. It must be leaned up against a structure. This ladder comes in multiple shapes to accommodate different work applications.

Step Ladders are A-frame shaped ladders with stepping rings.

REPORTING

All schools are expected to report the total number of steel ladders received distributed to the Division Partnerships Local Persons / Adopt-A-School Coordinator on **October 16, 2017**.

All Schools / Division Offices (SDOs) are expected to report the total number of steel ladders received distributed to the Regional Partnerships Local Person / ASP Coordinator on **October 21, 2017**.
The total number of ladders raised per Division will be reported during one of the Regional Management Committee (Regional Management) meetings.

The School Division Reporting Template is given below.

<table>
<thead>
<tr>
<th>Name of School</th>
<th>Division</th>
<th>Total Number of School Ladders</th>
<th>Date of Receipt</th>
<th>Fund Source and Name of Division Officer</th>
</tr>
</thead>
</table>

Prepared by:

/\MARIA CRISTINA G. BAROSO\/
Regional Partnerships Focal Person/Regional BE/ASP Coordinator
PDO IV, ESSD

Noted by:

/\RONALD L. ASIS\/
Chief, ESSD

Recommending Approval:

/\TOLENTINO G. AQUINO\/
OIC, Office of the Regional Director

Approved:

/\RAMON NIEG. ABCEDE\/
Regional Director

Date: April 2017
Isang Hagdan Sa Bawat Paaralan

ISANG HAKBANG PARA SA KALUNISAN AKI KAYUAN
DEPED ROV ONE LADDER PER SCHOOL PROJECT

Source: DepED, Project Development Office, April 2013