DIVISION MEMORANDUM
No. __/__ , s. 2019

To : Public Schools District Supervisors
     Secondary/Elem. Schools Heads
     Teachers
     All other Concerned

From : SOCORRO V. DELA ROSA, CESO V
       Schools Division Superintendent

Subject: ROLL-OUT AND USE OF FACEBOOK WORKPLACE AND DEPED
         ELECTION MONITORING APPS

Date : May 9, 2019

1. Pursuant to DepEd Unnumbered Memorandum dated May 7, 2019, re: Roll-Out
   and Use of Facebook Workplace and DepEd Election Monitoring Apps, the Division Election Task
   Force (ETF) will conduct the said activity on MAY 11, 2019 at the SDO Hall A to be attended by
   all Public Schools District Supervisors (PSDS) and one member of the Electoral Board of every
   precinct, preferably an IT literate with an active DepEd Email Account.

2. For the smooth flow of the roll-out, the schedule below shall be followed:

<table>
<thead>
<tr>
<th>Time</th>
<th>Participants</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:00 – 12:00</td>
<td>Zones 3 &amp; 4</td>
</tr>
<tr>
<td>1:00 – 5:00</td>
<td>Zones 1 &amp; 2</td>
</tr>
</tbody>
</table>

3. Since the activity falls on a Saturday, a one(1) day service credit/CTO shall be
   charged to all participants.

4. Participants are advised to bring the following:
   a. Android Cellphone
   b. Wifi device
   c. Extension wire
   d. Snacks

5. Transportation and other incidental expenses shall be charged to school
   MOOE/local funds subject to the existing accounting rules and regulations.

6. For information, guidance and widest dissemination.