



DepEd-Division of Catanduanes  
RECORDS SECTION  
**RELEASED**  
BY: C. J. J. No: 154  
DATE: 19 FEB 2025 TIME: 10:52

Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V - BICOL  
**TANGGAPANG PANSANGAY NG CATANDUANES**

19 February 2025

DIVISION MEMORANDUM  
No. 154, s. 2025

**SUBMISSION OF LIST OF DONATIONS RECEIVED WITH CORRESPONDING MEMORANDUM OF AGREEMENT MOA AND/OR MEMORANDUM OF UNDERSTANDING (MOU)**

To : OIC-Assistant Schools Division Superintendent  
Chief Education Supervisors, CID & SGOD  
Public Schools District Supervisors  
Concerned Public Elementary & Secondary School Heads  
Concerned School Partnerships Focal Persons  
All Others Concerned

1. Pursuant to DepEd Order No. 2, s. 2013 on the "Revised Implementing Rules and Regulations of Republic Act (RA) No. 8525 Otherwise Known as the Adopt-A-School Program Act and DepEd Order No. 24, s. 2016 re: "Guidelines on Accepting Donations and on Processing Applications for the Availment of Tax Incentives by Private Donor-Partners Supporting the K to 12 Program", this Office requires all schools to submit a complete list of donations received from education partners along with a copy of Memorandum of Agreement MOA and/or Memorandum of Understanding (MOU) to the Legal Unit.
2. The deadline for submission is on or before February 26, 2025.
3. For immediate dissemination and strict compliance.

By Authority of the OIC-Schools Division Superintendent:

**DELFIN A. BONDAD**  
Public Schools District Supervisor  
OIC-Assistant Schools Division Superintendent  
Officer-In-Charge

SGOD/mbb  
02/19/2025

