



Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V - BICOL

TANGGAPANG PANSANGAY NG CATANDUANES

DepEd - Division of Catanduanes
RECORDS SECTION
RELEASED
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DATE: 20 FEB 2025 TIME: 3:59

February 20, 2025

DIVISION MEMORANDUM

No. 159, s. 2025

**MEETING ON THE MOVEMENT/ TRANSFER/ REASSIGNMENT
OF SCHOOL HEADS**

TO : OIC – Assistant Schools Division Superintendent
Chief Education Supervisors
Education Program Supervisors
SEPS – Planning and Research Section
Planning Officer III
Identified School Head Participants
All Others Concerned

1. Consistent to DECS Order No. 7, s. 1999 and in consonance with the agreement made during the Meeting with School Heads and Public Schools District Supervisors/ In-Charge of the Districts held at Catanduanes National High School last January 20, 2025, this Office informs the movement, transfer, or reassignment of school heads who rendered at least 5 years in their present station for this coming school year.
2. In view of this, there will be a meeting to be conducted on February 27, 2025, from 9:00 AM to 12:00 PM at SDO Conference Hall A.
3. Enclosed are the expected participants and order of the meeting for reference and guidance.
4. Travel, meals, and other incidental expenses of the school heads are chargeable against their respective school MOOE funds in accordance with the usual accounting and auditing rules and regulations.
5. For information, guidance, and compliance of all concerned.

By Authority of the OIC – Schools Division Superintendent

DELFIN A. BONDAD

OIC – Assistant Schools Division Superintendent
Officer-in-Charge



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Enclosure 1 of Division Memorandum No. 159, s. 2025

A. Expected Participants

Name of Participants	Position/ Designation	Office/ School
Delfin A. Bondad	OIC - ASDS	ASDS
Romel G. Petajen	CES	CID
Floren P. Clavo	SEPS	SGOD - PRS
Rey C. Bonayon	PO III	SGOD - PRS
Marichelle B. Llave	AO IV	HRMO
Amelia R. Eusebio	SP IV	Catanduanes NHS
Milagros V. Lim	SP II	Bagamanoc RDHS
Alan S. Gud	SP I	Datag CES
Arnel D. Bonifacio	SP I	Tabugoc CES
Arnulfo D. Bernardino	SP I	Baldoc IS
Columba R. Deinla	SP I	Tariwara ES
Rolly N. Nazareno	SP I	Comagaycay ES
Ferdinand T. Tusi	SP I	Yocti ES
Manuel N. Tablizo	SP I	Manambrag ES
Roberto B. Molina	SP I	Hicming ES
Nestor V Quintal	SP I	Simamla ES
Ruben Jose V. Tria	SP I	Antipolo ES
Jessie V. Icaranom	SP I	Palnab ES
Gerlie G. Tablada	SP I	Sto. Cristo ES
Beatriz M. Arisapa	HT IV	Babaguan ES/ Maculiw ES
Romeo M. Alberto	HT IV	Bayhan CS/ Panay CS
Edwin I. Resare	HT IV	Dariao ES
Jan Marvin A. Toledana	HT III	Genitligan ES
Marck John D. Eustaquio	HT III	Oguis ES
Rebecca C. Villacorta	HT III	Hinipaan ES
Lolita P. Dela Rosa	HT III	Bacak ES
Rico A. Trollano	HT III	Dororian NHS
Amos T. Tuplano	HT III	Almojuela ES
Aileen V. Vera	HT II	Suchan ES
Charlie V. Teves	HT II	Sicmil IS
Maria B. Vegim	HT I	Milaviga IS
Tito B. Fernandez	HT I	Cobo IS
Cherilyn T. Turado	HT I	Mabini ES
Wilson C. Santelices	HT I	Bon-ot ES
Joue B. Bongon	HT I	San Isidro ES
Ian D. Lopez	OIC	Lumabao ES

B. Order of the Meeting



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Activities	In-Charge
Opening Prayer	AVP
Welcome Message	Romel G. Petajen CES
Meeting Proper	Delfin A. Bondad OIC – ASDS With coordination to: Romel G. Petajen CES-CID Rey C. Bonayon PO III Marichelle B. Llave AO IV (Personnel)
Synthesis of Agreements	Floren P. Clavo SEPS - PRS
Clearing House and Ways Forward	Cecile C. Ferro OIC – SDS



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