DIVISION MEMORANDUM
No. 17, s. 2018

TO: Chiefs, CID and SGOD
   Education Program Supervisors
   Public School District Supervisors
   Elementary School Heads of:
   1. Virac Pilot Elementary School
   2. Mavil Elementary School
   3. Cabcab Central Elementary School
   4. Dariao Elementary School
   5. Agban Central Elementary School

FROM: SOCORRO V. DELA ROSA, CESO VI
   Schools Division Superintendent

SUBJECT: PLANNING CONFERENCE FOR THE DEVELOPMENT OF MOTHER TONGUE-BASED LEARNING AND TEACHING MATERIALS

DATE: January 24, 2018

1. In preparation for the Division Training Workshop on the Development of Mother Tongue-Based Learning and Teaching Materials, a planning conference with the following trainers/facilitators will be held on February 2, 2018 (1:00 p.m.) at the Learning Resource Management and Development Center (LRMDC), DepEd, Division of Catanduanes, San Roque, Virac, Catanduanes:
   1.) Ma. Cecilia Tatel – Virac Pilot Elementary School (Zone 1)
   2.) Mylin R. Lopez – Mavil Elementary School (Zone 3)
   3.) Sharon S. Begino – Cabcab Central Elementary School (Zone 1)
   4.) Maylin P. de Luna – Dariao Elementary School (Zone 4)
   5.) Cristina T. Palino – Agban Central Elementary School (Zone 2)

Other participants:
   1.) Jojene Aiilly C. San Juan
   2.) Peachie Roshele T. Chavez

2. Travel and other incidental expenses of the participants will be charged to local funds subject to the usual accounting and auditing rules and regulations.

3. For appropriate action.