



Republika ng Pilipinas
Kagawaran ng Edukasyon
Rehiyon V – Bicol
TANGGAPANG PANSANGAY NG CATANDUANES

March 1, 2025

DIVISION MEMORANDUM

No. 180 s. 2025

ACCOMPLISHMENT OF THE PROFILING TOOL FOR TEACHER-IN-CHARGE (TIC), OFFICER-IN-CHARGE (OIC) AND HEAD TEACHERS

TO: Assistant Schools Division Superintendent
CID & SGOD Chief and Personnel
OSDS Unit Heads and Personnel
Elementary & Secondary School Heads
All Others Concerned

1. In reference to Memorandum DM-OUHROD-2025-0378 titled "Virtual Orientation Cum Consultation with Head Teachers and Assistant School Principals Re: Executive Order No. 174 s. 2022 "Expanded Career Progression System" and Memorandum DM-OUHROD-2025-0379 titled "Accomplishment of the Profiling Tool for TIC and OIC," all concerned school heads who have not yet completed the profiling tool are advised to fill out the link <https://bit.ly/25ProfilingToolProspectiveSPs> not later than 5:00PM today, March 1, 2025.
2. The list of school heads who shall accomplish the link is attached to this memorandum.
3. Due to the urgency of this report, Public School District Supervisors and Administrative Officers are instructed to inform the concerned school heads immediately.
4. For information, guidance and strict compliance.


CECILE C. FERRO CESO VI
Asst. Schools Division Superintendent
OIC, Office of the Schools Division Superintendent



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Enclosure No. 1 to Division Memorandum No. 180 s. 2025

LIST OF SCHOOL HEADS

No.	School	District	Name, Position Title & Designation
1	San Rafael Elem. School	Bagamanoc South	Cynthia P. Evangelista, HT IV
2	Quigaray Elem. School	Bagamanoc South	Maria Gracia P. Baluyot, HT III
3	Cabugao Integrated School	Bato West	Jowie T. Tanio, HT I
4	Bocon Elementary School	Caramoran South	Ma. Yolly T. Seña, T II- OIC
5	Lourdes Elementary School	Pandan East	Mary Jane S. Rima, HT III
6	Alinawan Elementary School	Panganiban	Felipe F. Tuldac Jr., HT I
7	Burabod Community School	Panganiban	Corazon C. Magtangob, HT III
8	San Andres Cental E/S	San Andres East	Arlene C. Cortez, MT II- OIC
9	Hilawan Elementary School	San Andres West	Vernie B. Postrado, HT I
10	Tibang Elementary School	San Andres West	Joni S. Toledo, HT I
11	Balatohan Elementary School	San Miguel North	Wilma T. Lizaso, HT III
12	San Marcos Elementary School	San Miguel North	Janet T. Tapar, T III
13	Boton Primary School	San Miguel South	Mary Jane M. Tedranes, T II- OIC
14	Batohonan Elementary School	Viga East	Romela L. Vista, T III- OIC
15	Quirino Elementary School	Viga East	Mylene T. Lopez, T III- OIC
16	Villa Aurora Elementary School	Viga East	Mc Donald R. Tating, T III-OIC
17	Almojuela Elementary School	Viga West	Amos R. Tuplano, HT III-OIC
18	Burgos Elementary School	Viga West	
19	Del Pilar Elementary School	Viga West	
20	San Vicente Primary School	Viga West	
21	Roxas Elementary School	Viga West	Sarrah T. Tulod, HT I
22	Cavinitan Elementary School	Virac South	Olivia P. Quintal, T III-OIC
23	F. Tacorda Village ES	Virac South	Ariel T. Abrasaldo, HT III
24	Panganiban NHS		Salve V. Aquino, T III- OIC
25	San Jose NHS		Maria Evelyn R. Olfindo, T III-OIC
26	Tambongon NHS		Resha B. Masagca, T III- OIC



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