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Division Memorandum  
No. 188, s. 2019

**SPECIAL SELECTION AND RECRUITMENT OF JUNIOR AND SENIOR HIGH SCHOOL TEACHER APPLICANTS FOR SY 2019-2020**

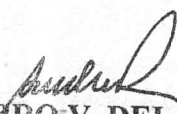
TO: Assistant Schools Division Superintendent  
Chief Education Supervisor, CID and SGOD  
Education Program Supervisors  
Public Schools District Supervisors  
Heads, Public and Private Elementary and Secondary Schools  
All Others Concerned

- In order to have a pool of qualified teacher applicants, this office announces the conduct of Special Selection and Recruitment in Junior and Senior High School in the following areas:
  - English (Junior and Senior High School)
  - Filipino (Junior and Senior High School)
  - MAPEH (Junior High School)
  - Values Education (Junior High School)
  - Arts and Design (Senior High School)
- Teacher applicants shall submit to the SDO c/o the ASDS Office a written application supported by documents as stipulated in DepEd Order No. 7, s. 2015 for Junior High School and DepEd Order No. 3 s, 2016 for Senior High School. They may also refer to Division Memorandum No. 17 and 22, s. 2019 for the mandatory and additional requirements.
- Interested applicants who have not taken the English Proficiency Test (EPT) can take the test at DepEd Central Office as "walk-in" examinees. They should first seek the recommendation of Mrs. Sarah Chiong, SEPS in the SGOD.
- Teacher applicants for SY 2019-2020 who wish to retain their points will submit their letter of intent indicating the specific criterion to be retained but they are encouraged to submit all their documents for validation and verification.
- The schedule of activities is shown below:

Activities	Date	Person Concerned
Filing of Application to the ASDS Office	June 24- June 28, 2019	ASDS Staff

Evaluation of Documents by the Division Special Committee	July 1 – July 2, 2019	EPS Concerned
Interview, Demo-Teaching and Validation of Specialized Training and Skills	July 3 – July 5, 2019	EPS and Division Selection/ Special Committee
Finalization of Results	July 8- July 10, 2019	Division Selection/ Special Committee

6. The Education Program Supervisor in the specific learning area shall recommend three (3) members preferably school head to assist in the different processes to be submitted to the ASDS and to be approved by the Schools Division Superintendent.
7. The Division Special Committee and the Division Selection Committee in the Junior and Senior High School shall collaborate for the smooth flow of the activities. They are entitled to Compensatory Overtime Credit (COC) as per CSC- OBM Joint Circular No. 25, s. 2004 in case the activity fall on Saturdays and Sundays.
8. Travel and other incidental expenses shall be charged to local fund subject to the usual accounting and auditing rules and regulation.
9. Immediate and wide dissemination of this memorandum is desired.

  
**SOCORRO V. DELA ROSA, CESO V**  
 Schools Division Superintendent