DIVISION MEMORANDUM
NO. 26, S. 2019

TO: Assistant Schools Division Superintendent
    Chiefs, Curriculum Implementation Division (CID) &
    School Governance & Operation Division (SGOD)
    Education Program Supervisors/ Specialists
    Public Schools District Supervisors
    Unit Heads (Division Office)
    Senior Education Program Specialists
    Program Development Officers
    Elementary and Secondary School Heads

FROM: SOCORRO V. DELA ROSA, CESO VI
      Schools Division Superintendent

SUBJECT: 1ST REGULAR DIVISION MANAGEMENT COMMITTEE MEETING

DATE: January 18, 2019

1. This office announces the conduct of the 1st Regular Division Management Committee (MANCOM) Meeting on January 25, 2019 at the Virac Pilot Elementary School, Virac, Catanduanes.

2. The MANCOM will delve on the following agenda:
   a) Matters taken up in the previous Regional MANCOM Meetings
   b) Recent DepEd Orders and Memoranda
   c) Updates from the 3 functional Divisions
   d) Sharing of Good Practices
   e) Others

3. The participants are the: Chiefs of Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialist, Public Schools District Supervisors, Unit Heads (Division Office), Senior Education Program Specialists, Program development Officers, Elementary and Secondary School Heads and Head Teachers from Secondary Schools. Everyone is encourage to be at the venue before 8:00 A.M.

4. A registration of Php 350.00 shall be charged each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/ MOOE funds subject to usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with the SDO, said amount shall be deducted from their MOOE.

5. For information, guidance and compliance.