



Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OFFICE OF CATANDUANES**  
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com  
Website: www.depedrovcatanduanes.com Tel No.: (052)811-40-63



**RELEASED**

DepEd, Division of Catanduanes

RECORDS SECTION

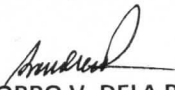
Date JAN 18 2019

Case No. 1110044A

Area/Signature: [Signature]

**DIVISION MEMORANDUM**  
NO. 20, S. 2019

**TO :** Assistant Schools Division Superintendent,  
Chiefs, Curriculum Implementation Division (CID) &  
School Governance & Operation Division (SGOD)  
Education Program Supervisors/ Specialists  
Public Schools District Supervisors  
Unit Heads (Division Office)  
Senior Education Program Specialists  
Program Development Officers  
Elementary and Secondary School Heads

**FROM :**   
SOCORRO V. DELA ROSA, CESO VI  
Schools Division Superintendent

**SUBJECT:** 1<sup>ST</sup> REGULAR DIVISION MANAGEMENT COMMITTEE MEETING

**DATE :** January 18, 2019

1. This office announces the conduct of the 1<sup>st</sup> Regular Division Management Committee (MANCOM) Meeting on January 25, 2019 at the Virac Pilot Elementary School, Virac, Catanduanes.
2. The MANCOM will delve on the following agenda:
  - a) Matters taken up in the previous Regional MANCOM Meetings
  - b) Recent DepEd Orders and Memoranda
  - c) Updates from the 3 functional Divisions
  - d) Sharing of Good Practices
  - e) Others
3. The participants are the: Chiefs of Curriculum Implementation Division (CID) and School Governance & Operation Division (SGOD), Education Program Supervisors/ Specialist, Public Schools District Supervisors, Unit Heads (Division Office), Senior Education Program Specialists, Program development Officers, Elementary and Secondary School Heads and Head Teachers from Secondary Schools. Everyone is encourage to be at the venue before 8:00 A.M.
4. A registration of Php 350.00 shall be charged each participant to cover two snacks and one lunch. Travel and other incidental expenses relative to this are chargeable against local/MOOE funds subject to usual accounting and auditing rules and regulations. Secondary schools with fiscal autonomy shall pay the same amount. Elementary and other Secondary Schools which are connected with the SDO, said amount shall be deducted from their MOOE.
5. For information, guidance and compliance.