Division Memorandum No. 24 s. 2017

To: Chiefs, CID and SGOD
   Education Program Supervisors
   Public School District Supervisors
   Elementary and Secondary School Heads

From: SOCORRO V. DELA ROSA, CESO VI
   Schools Division Superintendent

Date: October 24, 2017

SUBJECT: NON-DepED EMAIL ACCOUNTS OF DEPED TEACHING AND NON-TEACHING PERSONNEL TO BE DELETED FROM THE LR PORTAL

1. Please be informed that all non-DepED email accounts of teaching and non-teaching personnel who are registered in the LR Portal shall be deleted starting this week if they have not yet updated their email accounts in the portal.

2. This is to avoid “encountering some complications in the future considering the enhancements that are still being done in the LR Portal”, per advice through text message from the Regional LRMDS Education Program Supervisor.


4. Also, those who have transferred to another schools and are registered users of LR Portal in their former schools are advised to update their profile in the portal, specifically with their present school assignments.

5. For information, guidance and compliance.