DIVISION MEMORANDUM
OSDS-ICTU-DM-224

TO:
Assistant Schools Division Superintendent
SDO Chiefs & Staffs
Education Program Supervisors
Public Schools District Supervisors
School Heads Concerned
District/School ICT Coordinators Concerned
All other concerned

FROM:
DANilo E. DESPI
Schools Division Superintendent

SUBJECT:
CONFERENCE WITH THE DISTRICT/ICT COORDINATORS VIA GMEET

DATE:
September 25, 2020

Please be informed that we will conduct a conference today, September 25, 2020 (2:00PM - 4:00PM) to our designated District/School ICT Coordinators with the following agenda:
1) DepEd Email and Office 365 Accounts of Teaching and Non-Teaching Personnel
2) DepEd Commons Updating of Profile
3) Preparation for the Learner Accounts distribution/administration
4) Updating of school Google Sheets
5) Other IT related issues and concerns

Attendance is a MUST.

For reference and strict compliance.