



DepEd - Division of Catanduanes
RECORDS SECTION

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Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG CATANDUANES

March 13, 2025

DIVISION MEMORANDUM
No. 242, s. 2025

**ADDENDUM TO DIVISION MEMORANDUM NO.099, s. 2025 ON DIVISION
STAFF ORIENTATION WORKSHOP (DSOW) FOR THE UPSKILLING OF ENGLISH
TEACHERS IN LANGUAGE INSTRUCTION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors
CID and SGOD Personnel
Public Secondary School Heads
All Others Concerned

1. In line with Division Memorandum No. 099, s. 2025 re : Division Staff Orientation Workshop (DSOW) for the Upskilling of English Teachers in Language Instruction, please be informed that considering that February 15, 2025 falls on a Saturday, teacher-facilitators are entitled to a 1.5 Vacation Service Credits in congruence to the provisions set in DepEd Order No. 13, s. 2024, re: Guidelines on the Grant of Vacation Service Credits for teachers and the non-teaching personnel are entitled to receive a Compensatory Overtime Credit (COC) for the accrued number of hours rendered on the same dates, as provided in CSC & DBM Joint Circular No. 2, s. 2004, re : Non-Monetary Remuneration for Overtime Service Rendered.
2. For immediate dissemination.

[Signature]
CECILE C. FERRO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

CID/gbp
3/13/2025