



Republic of the Philippines
Department of Education
Region V (Bicol)

DIVISION OF CATANDUANES

Virac, Catanduanes

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RELEASED

DIVISION MEMORANDUM:

No. 249 s. 2017

DepEd, Division of Catanduanes

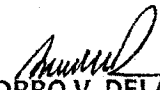

RECORDS SECTION

Date DEC 12 2017

Time: 3:20 P.M.

Initial/Signature: [Signature]

TO: : ALL DIVISION OFFICE PERSONNEL
ALL NON-TEACHING STAFF OF ELEMENTARY AND
SECONDARY SCHOOLS (IMPLEMENTING &
NON-IMPLEMENTING UNITS)

FROM : 
SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent 

SUBJECT : DEPED NEU 2017 FOURTH ANNUAL DIVISION CONGRESS

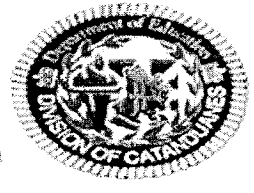
DATE : December 11, 2017

1. Pursuant to Section 3, Article IV of the Collective Negotiation Agreement (CNA) the DepEd NEU shall conduct an Annual Congress to all Non-Teaching Staff of their respective Chapters. It was decided that it will be on **December 20, 2017**.
2. This aims to update the members of the Collective Negotiation Agreement (CNA), Likewise, to orient all the newly hired non-teaching employees of what is all about DepEd National Employees Union (NEU) from their membership to CNA Incentives.
3. Since in a year, non-teaching employees do gather once, it is suggested that the traditional **Christmas Party** be held after the Congress.
4. Participants are please requested to wear touch of green or red.
5. Focal Persons for each four (4) Zones were designated to act as Coordinators for their presentation/entry in the contest during the party. Please see attached list.
6. Travelling expense of the participants shall be chargeable against their respective MOOE while the registration fee shall be charged against the Division HRTD funds subject to existing budgeting, accounting and auditing rules and regulations.
7. Venue shall be announced later.



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LIST OF COORDINATORS PER ZONE:

ZONE 1 (VIRAC & SAN ANDRES):

* ANUNCIACION M. PEREZ/ EMILY RUBIO/ CLENG TRASMANO

ZONE 2 (BATO, SAN MIGUEL, BARAS, GIGMOTO):

* CHARMAINE COLLANTES/ JULIETA TEVES/JOSEPH BANARES /

ZONE 3 (VIGA, PANGANIBAN & BAGAMANOC):

* MYRA TAPEL/ALDRIN SARMIENTO/JOJIE DE LEON

ZONE 4 (CARAMORAN/PANDAN):

* SHEILA BAGADIONG/ ROSSLYN FERNANDEZ/BILLY BOY MOLINA