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6/21/19  
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Republic of the Philippines  
DEPARTMENT OF EDUCATION  
Region V(Bicol)  
**SCHOOLS DIVISION OF CATANDUANES**  
Virac, Catanduanes

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**PLEASE**

Records Section  
Date: **AUG 08 2019**  
Time: **4:50 PM**  
Official Signature: *[Signature]*

**Division Memorandum**  
No. 261. s. 2019

To: **Assistant Schools Division Superintendent**  
**CID and SGOD Chiefs**  
**School Principal of:**  
San Miguel CES  
Calatagan ES  
Codon ES  
Codon NHS  
Pandan CES

Please be informed of the invitation of DICT Tech4Ed Center Managers to the school recipients (San Miguel CES, Calatagan ES, Codon ES, Codon NHS, Pandan CES) for an orientation on the e-Learning Management System (LMS) in your school on **August 9, 2019, 8:00 AM** at **DICT Provincial Office Tech4Ed Center, Legazpi City, Albay.**

Meals, venue and training materials will be provided by DICT while transportation and other incidental expenses shall be charged to MOOE.

For information, guidance immediate dissemination is desired.

*[Signature]*  
**SOCORRO V. DELA ROSA, CESO V**  
for Schools Division Superintendent