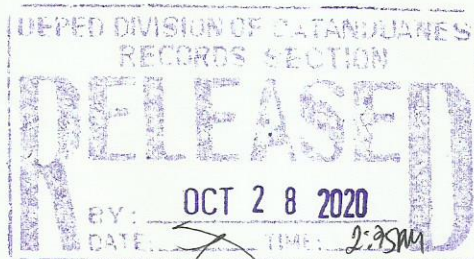


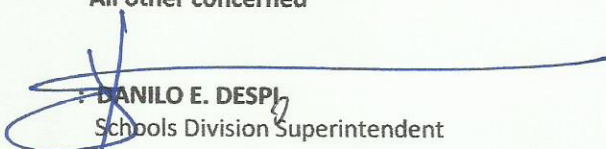


Republic of the Philippines
Department of Education
Region V – Bicol
SCHOOLS DIVISION OFFICE OF CATANDUANES

DIVISION MEMORANDUM
OSDS-ICTU-DM- 261



TO : Assistant Schools Division Superintendent
SDO Chiefs & Staffs
Education Program Supervisors
Public Schools District Supervisors
Elementary and Secondary School Heads
District/School ICT Coordinators
Elementary & Secondary Teachers
All other concerned

FROM :  **DANILO E. DESPI**
Schools Division Superintendent

SUBJECT : **UPDATING OF PICTURE PROFILE IN THE DEPED RECOMMENDED PLATFORM**

DATE : **October 23, 2020**

The Department of Education SDO-Catanduanes per UnNumbered Regional Memo entitled "Updating of Picture Profile in the DepEd Recommended Platform" dated October 21, 2020 would like to inform/encourage everyone to update your **Picture Profile** in the DepEd recommended platform in order to have a professional and recent solo picture for proper identification and housekeeping of accounts for the following platform:

- Google Mail Account (<https://mail.google.com>)
- Microsoft Office 365 Account (<https://www.office.com>)
- Workplace by Facebook Account (<https://deped.workplace.com>)

In relation to this, schools are encouraged to create workplace group for their school activities and programs updates following the pattern (**RO5CTDSCHOOLID – ALL TEACHERS**) and all Division and School employees are also encouraged to be a member of the official workplace group of SDO-Catanduanes for CO, RO and DO issuances and updates:

- **RO5CTD – ALL SCHOOL HEADS** (for School Heads)
- **RO5CTD – ALL EMPLOYEES** (for teaching and non-teaching staff)
- **RO5CTD – SDO PERSONNEL & STAFF** (for SDO personnel and staff)

For your inquiries/questions, you may contact CP # **09291383262** or e-mail at ictunit.ctd@deped.gov.ph or kindly contact and seek the assistance of your designated school ICT Coordinators.

For information and compliance.



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