Division Memorandum
No. 26, s. 2016

To: Public Schools District Supervisors
   Elementary and Secondary School Heads

To ensure that all five-year old and above children that have disabilities or children/youth with special needs are enrolled in school, all secondary and elementary school heads are advised to accomplish the attached template for SPED Early Registration, SY 2016-2017.

Please submit a district consolidated report for the elementary schools and school report for the secondary schools to Mrs. Cynthia T. Soneja, Division SPED Coordinator, on or before March 18, 2016.

For immediate compliance.

/SOCORRO Y. DELA ROSA, CESO VI
Schools Division Superintendent