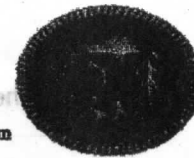




Republic of the Philippines
Department of Education
Region V (Bicol)
DIVISION OF CATANDUANES
Virac, Catanduanes

Email Add: catanduanes@deped.gov.ph/catanduanesdiv15@gmail.com
Website: www.deped.gov.ph/catanduanes Tel No.: (062) 511-40-83



RELEASED

DepEd, Division of Catanduanes

RECORDS SECTION

Date OCT 21 2019

Time: 2:30 PM

Initial/Signature: [Signature]

DIVISION MEMORANDUM NO. 377 S. 2019

TO : Chief Education Program Supervisors
Education Program Supervisors
Public Schools District Supervisors
Elementary & Secondary School Heads
Section Heads
Teaching & Non-Teaching Personnel
All Other Concerned

FROM : [Signature]
DANILO E. DESPI
Schools Division Superintendent

Subject : RECONSTITUTING THE COMPOSITION OF THE PERFORMANCE MANAGEMENT TEAM (PMT)
AND THE GRIEVANCE COMMITTEE ON THE IMPLEMENTATION OF THE RESULTS-BASED
PERFORMANCE MANAGEMENT SYSTEM (RPMS)

Date : October 18, 2019

1. Pursuant to DepEd Order No. 2, s. 2015, "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education, which provides for the establishment of the Performance Management Team, the Division PMT is hereby reconstituted as follows:

Chair : MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent

Members : REY C. BONAYON, Planning Officer III
ANGELO JAMES O. AGUINALDE, Accountant III
EVA S. TOLENTINO, Administrative Officer V
MARY JEAN S. ROMERO, Education Program Supervisor
RUBEN JOSE V. TRIA, School Principal I
FIDEL A. VEGIM, School Principal II
EDNA D. MARQUEZ, Master Teacher I
MA. CIELO C. TUBALE, Administrative Officer V

Observer : DR. EMMANUEL T. GUERRERO, PTA Division Federation Representative

Secretariat : MARICHELE B. LLAVE, Administrative Officer IV
MA. SIONNE MAY T. CRISPINO, Education Program Specialist II



2. The PMT shall have the following functions and responsibilities:
- a. The Secretariat at each level sets consultation meeting of all Heads of Offices for the purpose of discussing the targets set in the office performance commitment and rating form;
 - b. The Planning Office shall ensure that Office performance targets and measures, as well as the budget are aligned with those of the agency and that work distribution of Offices/Units is rationalized;
 - c. PMT recommends approval of the office performance commitment and rating to the Head of Agency;
 - d. HRD/Personnel Section identifies potential top performers and provide inputs to the PRAISE Committee for grant of awards and incentives; and
 - e. PMT adopts its own internal rules, procedures and strategies in carrying out the above responsibilities including schedule of meetings and deliberations and delegation of authority to representatives in case of absence of its members.
3. The GRIEVANCE COMMITTEE, which shall act as appeals board on all issues relating to the implementation of the RPMS, is likewise reconstituted as follows:

Chair: DANILO E. DESPI
Schools Division Superintendent

Members: LEGAL OFFICER
MARICHELLE B. LLAVE, Administrative Officer IV
NESTON T. SICIO, Education Program Supervisor
ANGELO JAMES O. AGUINALDE, Accountant III
RUBEN JOSE V. TRIA, School Principal I
MA. CIELO C. TUBALE, Administrative Officer V

4. For information, guidance and compliance.

Chair: MA. LUISA T. DELA ROSA
Asst. Schools Division Superintendent

Members: RLY C. BONAYON, Planning Officer III
ANGELO JAMES O. AGUINALDE, Accountant II
EVA S. TOTENTINO, Administrative Officer V
MARY JEAN S. ROMERO, Education Program Supervisor
RUBEN JOSE V. TRIA, School Principal I
RIBEL A. VEGIM, School Principal II
EDNA D. MARQUEZ, Master Teacher I
MA. CIELO C. TUBALE, Administrative Officer V

Observer: DR. EMMANUEL T. GUERRERO, PTA Division Education Representative

Secretariat: MARICHELLE B. LLAVE, Administrative Officer IV
MA. SIONNE MAY T. CRISPINO, Education Program Specialist II