TO: Asst. Schools Division Superintendent
Chief, Schools Governance Operation Division
Chief, Curriculum Implementation Division
Education Program Supervisor, Esp
Medical Officer II
PDO – YFC
All other Concerned Personnel

FROM: Datum E. Despi
Schools Division Superintendent

SUBJECT: Division Seminar-Workshop of Guidance Counselors/Coordinators and Student leaders on Addressing Mental Health Issues in the School setting

Date: October 21, 2019

1. Mental Health Programs in Educational Institutions, Educational Institutions such as schools, colleges, universities, and technical schools shall develop programs for students, educators, and other employees designed to: raise awareness on mental health issues; identify and provide support for individuals at risk; and facilitate access of individuals with mental health conditions to treatment and psychosocial support.

2. This training aims to:
   1. To protect the rights and freedom of persons with psychiatrist, neurologic, and psychological health needs.
   2. To integrate mental health awareness in the basic health services; and
   3. To integrate strategies promoting mental health in educational instructions, workplace, and in communities.

3. Participants to the said training-workshop are secondary guidance counsellor, 20 district Guidance Counselor Coordinator, and 42 SSG Presidents in case, guidance counsellor and district guidance counsellor coordinator and SSG President is not available on the said date the school heads are advised to send replacement.

4. Meals, snacks and venue will be charged to HRTD funds, while traveling expenses of participants shall be charged to local/school funds subject to the existing budgeting, accounting, and auditing rules and regulations in conformity with the policies of the Department of Budget and Management (DBM) and commission on Audit (COA).

5. Schedule of Division Staff Orientation Workshop of facilitators will be on October 23, 2019 from 8am to 5pm at SDO hall A.

6. Widest dissemination of and compliance to this memorandum is hereby desired.