DIVISION MEMORANDUM
OSDS-SGOD-DM-027, s. 2019

COMPOSITION OF DIVISION VALIDATION TEAM (DVT)

TO: Assistant Schools Division Superintendent
Chief, CID and SGOD, Education Program Supervisors
Public Schools District Supervisors
Heads of Public and Private Elementary,
Junior and Senior High School
All concerned

1. In connection with DepEd Order No. 027, s. 2019 date September 27, 2019, re: Guidelines of the Yearly Collection of Data/Information Requirements and Validation Processes, this office create and organized the Division Validation Team (DVT).

2. The team shall adhere to the following Division Validation processes:
   a. 100% of table validation of submitted template by the program coordinators
   b. Use of tracking form to monitor progress of division validation
   c. Actual field validation may be considered if needed (for extreme values if errors in encoding)

3. The composition of the DVT is as follows:
   Chairperson: SGOD Chief Education Supervisor
   Vice-Chairperson: Planning Officer III
   Members: EPS or In-Charge of Special Programs
             (ALS, SPE, Sports, Madrasah, IPED, Multi Grade)
             DRRM Coordinator
             HR Personnel
             Information Technology Personnel
             Education Facilities Personnel
             Health and Nutrition Personnel
             (Nurse/Dental/Medical Officer)
             Legal Officer (if applicable)
             Finance Personnel
             Youth Formation Coordinator

3. This Order shall take effect immediately.

4. For information and guidance.

Advisement  __________________________ 
School Division Superintendent

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