DIVISION MEMORANDUM
OSDS-CID-DM-**. 2019

SCHOOL LR STATUS REPORT

To: Chiefs, CID & SGOD
Education Program Supervisors
Public School District Supervisors
Elementary and Secondary School Heads
School Supply Officers
School Property Custodians
All concerned

1. This Office through the Learning Resource Management Section requests School Property Custodians/Supply Officers to submit their School LR Status Report using the attached template on or before December 28, 2019.

2. The report will be used to determine the situation textbooks delivered from DepEd Central Office. This will serve as the basis for our request from the Bureau of Learning Resources to replace the losses or damages caused by Typhoon Tisoy.

3. Reports must be submitted in hard and softcopy to the following:
   a. Peachie Roshele T. Chavez – peachieroshele.chavez@deped.gov.ph  
      (For Elementary Schools)
   b. Jogene Alyll C. San Juan – jogenealilly.sanjuan@deped.gov.ph  
      (For Secondary schools)

4. Immediate dissemination and compliance of this Memorandum is desired.


Encl:
References:
To be indicated in the Perpetual Index
Under the following subjects: textbooks learning resources losses damages

JCE/ DM SCHOOL LR STATUS REPORT
0001/ December 19, 2019

San Roque, Virac, Catanduanes 022) 811-40-68 sdcvdeed@deped.gov.ph www.deped.virac.catandues.com
# School LR Status Report

<table>
<thead>
<tr>
<th>Grade Level</th>
<th>Subject</th>
<th>Title of LR</th>
<th>SY 2018-2019 Enrollment</th>
<th>Actual Quantity*</th>
<th>Damaged/Lost Textbooks</th>
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*Actual quantity of textbooks which are still in good or fair condition

Prepared by:  
Supply Officer or Property Custodian  
Date

Certified True and Correct:  
Public School Principal / School Head  
Date