DIVISION MEMORANDUM
NO. 46, S. 2017

TO : CID & SGOD Chiefs
Public Schools District Supervisors
Elementary and Secondary School Heads
ICT Coordinators

FROM : SOCORRO V. DELA ROSA, CESO VI
Schools Division Superintendent

SUBJECT : SUBMISSION OF THE LIST OF TEACHERS WITH AND
WITHOUT DEPED EMAIL ACCOUNTS

DATE : March 3, 2017

In preparation for the national implementation of the Enterprise Human Resource Information System (EHRIS) this year, you are hereby advised to submit the list of teachers with and without DepEd Email Account in your school using the attached template to SDO-IT section on March 17, 2017 via email: jennifer.metica@deped.gov.ph

Please advise and encourage your teachers to open and use their DepEd Email accounts to avail the updates of DepEd issuances and in accessing the different DepEd systems.

For information, guidance and compliance.
<table>
<thead>
<tr>
<th>Name of Teachers</th>
<th>Position Title</th>
<th>CP NO</th>
<th>Deped Email Account</th>
<th>Remarks</th>
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(Declarative to DM No. 45, s. 2017)